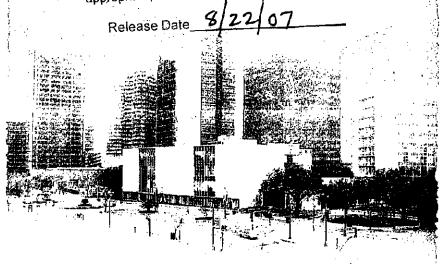
**COMPREHENSIVE ANNUAL** 

# FINANCIAL REPORT

FOR THE YEARS ENDED DECEMBER 31, 2006 & 2005

Under provisions of state law, this report is a public document. Acopy of the report has been submitted to the entity and other apprepriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.



JUDICIAL EXPENSE FUND
FOR THE CIVIL DISTRICT COURT
FOR THE PARISH OF ORLEANS
STATE OF LOUISIANA

- PREPARED BY ANNE CASTJOHN CPA AND DIANE B. ALLISON, CPA, CGFO

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# Judicial Expense Fund

320 Civil Courts Building 421 Loyola Abe. New Orleans, Na. 70112

(504) 592-9275

Max (504) 592-9279

June 19, 2007

To: Chief Judge Nadine Ramsey
The Judges En Banc of the Judicial Expense Fund
The Supreme Court of the State of Louisiana
Citizens of the Parish of Orleans and the State of Louisiana

It is my privilege to present the Comprehensive Annual Financial Report (CAFR) on the financial condition of the Judicial Expense Fund for the Civil District Court for the Parish of Orleans, also including First and Second City Courts, Recorder of Mortgages, and Register of Conveyances for the City of New Orleans (the Judicial Expense Fund), for the fiscal years ended December 31, 2006 and 2005. The report was prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB), and is submitted in accordance with Louisiana Revised Statutes, Title 24, section 514.

The Judges En Banc of the Judicial Expense Fund are responsible for the accuracy, completeness and fair presentation of the data, representations, and disclosures presented in the CAFR. To the best of my knowledge and belief, the data presented are accurate in all material respects, reported in a manner designed to fairly present the financial position and results of operations, and provide disclosures necessary to enable the reader to gain an understanding of the financial activities and condition of the Judicial Expense Fund.

The CAFR is comprised of the following three sections:

- \* The Introductory section, which begins on page 1, contains background and organizational information and summarizes current initiatives;
- \* The Financial section, beginning on page 8, includes the independent auditor's report, Management's Discussion and Analysis, government-wide financial statements, fund financial statements, and notes to the financial statements; and
- \* The Statistical section, beginning on page 79, presents historical financial data.

GASB Statement Number 34, Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis. This letter of transmittal is intended to complement Management's Discussion and Analysis, which begins on page immediately following the independent auditor's report, and should be read in conjunction with it.

### Independent Audit

These financial statements have been audited by the firm of Bruno and Tervalon LLP, Certified Public Accountants, located in New Orleans, Louisiana. The goal of the independent audit was to provide reasonable assurance that the financial statements of the Judicial Expense Fund for the fiscal years ended December 31, 2006 and 2005 are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unqualified opinion that the financial statements of the Judicial Expense Fund for the year ended December 31, 2005 are fairly presented in accordance with GAAP. For the year ended December 31, 2006, the independent auditor was unable to obtain the audited Financial Statements for Funds on Deposit for the Clerk of Civil District Court. Therefore his report was qualified with respect to those funds and no opinion was expressed upon them. With the exception of the Funds on Deposit for the Clerk of Civil District Court, the financial statements of the Judicial Expense Fund for the year ended December 31, 2006 are fairly presented in accordance with GAAP. The independent auditor's report is the first component of the financial section of this report.

# **Accounting Control**

Management is responsible for establishing and maintaining internal controls designed to ensure that assets are protected from loss, theft, or misuse and that adequate accounting data are compiled to provide for the preparation of financial statements in conformity with GAAP. Internal controls are designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and the valuation of costs and benefits requires estimates and judgements by management. All internal control evaluations occur within

this framework. We believe that the internal accounting controls of the Judicial Expense Fund adequately safeguard assets and provide reasonable assurance of proper recording and reporting of financial transactions.

### Profile of the Judicial Expense Fund

The Louisiana State Constitution of 1879 created the Judicial Expense Fund, which includes a district court (Orleans Parish Civil District Court); two city courts (First City Court and Second City

Court of New Orleans); and two city offices (the Recorder of Mortgages and the Register of Conveyances of New Orleans). The Judicial Expense Fund processes the most civil filings of all the 41 judicial districts in the state of Louisiana. Management's Discussion and Analysis includes a description of the financial reporting entity, and Note 1 explains the significant accounting policies.

The Judicial Expense Fund has only one fund, a General Fund. Revenues are comprised primarily of filing fees paid by attorneys and litigants. The Judicial Expense Fund is completely self-funded and does not receive tax revenue of any type. At December 31, 2006 and 2005 the Judicial Expense Fund did not have any debt, and all of the Fund Balance is unreserved.

As the Organizational Chart on page shows, the fourteen judges of Civil District Court, the three judges of First City Court, and the judge of Second City Court form the Judges En Banc, which is charged with managing the Judicial Expense Fund in accordance with Louisiana Revised Statutes, Title 13, section 1312. The names of these principal officials can be found on page 5 following this letter. All eighteen judges are elected for six-year terms. The terms of the fourteen judges of Civil District Court expire on December 31, 2008; the terms of the three First City Court judges expire on December 31, 2010; and the term of the Second City Court judge expires on December 31, 2007.

Act 621 of the Louisiana Legislature was signed by the Governor on June 23, 2006. This act relates to the reorganization and consolidation of the civil and criminal district courts and the juvenile court, clerk of civil and criminal courts and civil and criminal sheriffs in and for the parish of Orleans. It replaces the current system with a single district court, a single clerk of court, and a single sheriff. The constitution prohibits decreasing the terms of judges and elected officials during their terms of office, and accordingly, some of the provisions of of this Act will not effect a consolidation until 2009, 2010, and 2015. One major impact of this act is the creation of the Clerk's Salary Fund which receives 60% of filing fees net of expenses. As a result of this unexpected expenditure, the Fund has had's a sharp reduction in net assets.

In 2004 the Judges En Banc adopted their first budget. The five parochial officials were asked to submit their budgets in August. The Fiscal Administration department presented a government-wide budget to the Finance Committee and the Judges En Banc in September. The final budget was adopted at a public hearing held in October, and an amended budget was adopted at a second public hearing held in December. In accordance with Louisiana Revised Statutes, Title 39, section 1305 the budget is prepared by function and character. Management's Discussion and Analysis compares the budget with actual results and discusses the reasons for the major variances. The budget-to-actual financial statement appears on page 65 as part of the basic financial statements.

# Factors Affecting Financial Condition

On August 29, 2005, the City of New Orleans was devastated by Hurricane Katrina, the worst natural disaster in U.S. history. As a result, the Judicial Expense Fund's operations were suspended for the entire month of September 2005. Operations resumed in October of 2005 at four satellite locations in Orleans, Ascension, East Baton Rouge and St. Tammany Parishes. The 2005 fiscal year

revenues were \$14.6 million and expenses were \$16 million, which resulted in a deficit of \$1.4 million. The reason for the deficit is due largely to the decline in revenues for the three months following the storm while we were displaced. In 2006 fiscal year revenues were \$14.7 million and expenses were \$15.7 million which resulted in a deficit of \$944 thousand.

### Capital Improvement Projects

The Judicial Expense Fund has two major capital improvement projects in process: (1) the \$3 million conversion of its obsolete mainframe computer, which began in 2000, and (2) the eventual construction of a new courthouse building which will better accommodate the citizens of Orleans Parish by allowing for the use of modern technology and supplying more space for court offices and records. Additional details on these projects can be found in Management's Discussion and Analysis.

### Investments

Currently, idle funds are invested only in two money market accounts. Note 2 describes the risks associated with these invested funds.

# Risk Management

The Judges *En Banc* manage the Judicial Expense Fund's risks by purchasing commercial insurance policies, including coverage for general liability, property, crime, errors and omissions, professional liability, and workers compensation. Please see Note 9 on page 57 for information on when liabilities are recorded in the financial statements.

### Pensions

As is described in detail in Note 3 on page 36, employees of the Judicial Expense Fund participate in one of four multiple-employer defined benefit retirement plans, depending on the employee's job. The Judicial Expense Fund does not guarantee the benefits issued by any of these four pension plans. The employer contribution rates for all four pensions increased in 2004. Note 3 contains additional pension information, including employer and employee contribution rates for 2006 and 2005.

# Postemployment Benefits

In June, 2004 the GASB issued Statement Number 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions. The Judicial Expense Fund implemented this Statement in 2004, four years earlier than the required implementation date. The actuarial evaluation resulted in an annual required contribution of \$855,035, which has been posted in 2004, 2005, and 2006 and a total actuarial accrued liability of \$7,385,454. Note 11 provides greater detail about postemployment benefits and the actuary's report.

# Acknowledgments

I express my appreciation to the Kenneth Burrell, Judicial Administrator, the Judges En Banc, Parochial Officials and their respective staff members for their support in preparing this CAFR. I would also like to thank the staff of the Judicial Expense Fund for their hard work and contributions.

Sincerely,

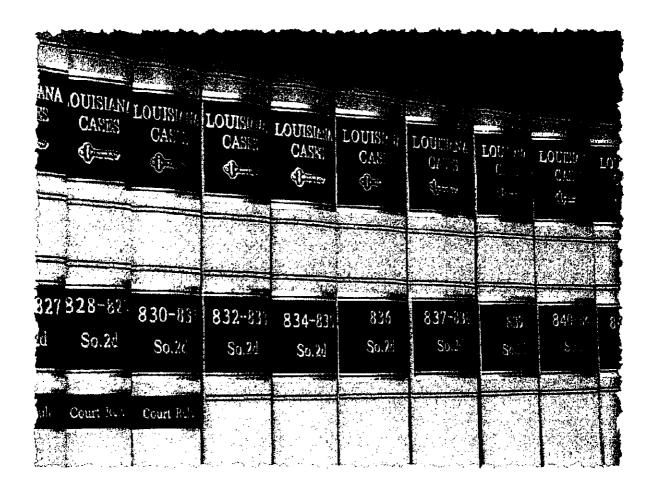
Anne W. Castjohn, CPA

Chief Accountant

AWC:s

# **INTRODUCTORY**

SECTION



JUDICIAL EXPENSE FUND

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

# PRINCIPAL OFFICIALS

# 2006 JUDGES EN BANC

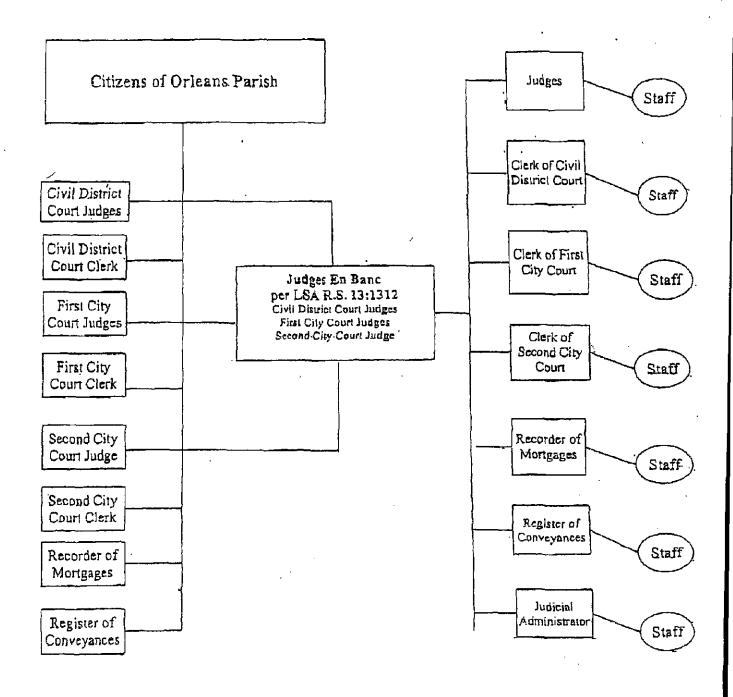
| Judge's Name                 | Court                | <u>Division</u> |
|------------------------------|----------------------|-----------------|
| Carolyn W. Gill Jefferson*   | Civil District Court | A·              |
| Rosemary Ledet               | Civil District Court | В               |
| Sidney H. Cates, IV          | Civil District Court | С               |
| Lloyd J. Medley, Jr.         | Civil District Court | D               |
| Madeleine M. Landrieu        | Civil District Court | Е               |
| Yada T. Magee                | Civil District Court | F               |
| Robin M. Giarrusso           | Civil District Court | G               |
| Michael G. Bagneris          | Civil District Court | H               |
| Piper D. Griffin             | Civil District Court | I               |
| Nadine M. Ramsey             | Civil District Court | J               |
| Herbert A. Cade              | Civil District Court | K               |
| Kern A. Reese                | Civil District Court | L               |
| Paulette R. Irons            | Civil District Court | M               |
| Ethel Simms Julien           | Civil District Court | И               |
|                              |                      | Section         |
| Charles A. Imbornone         | First City Court     | $\mathbf{A}$    |
| Angelique A. Reed            | First City Court     | В               |
| Sonja M. Spears              | First City Court     | C               |
| Mary "KK" Norman             | Second City Court    |                 |
| * Resigned effective 9/01/06 |                      |                 |
|                              |                      |                 |

# 2006 PAROCHIAL OFFICIALS

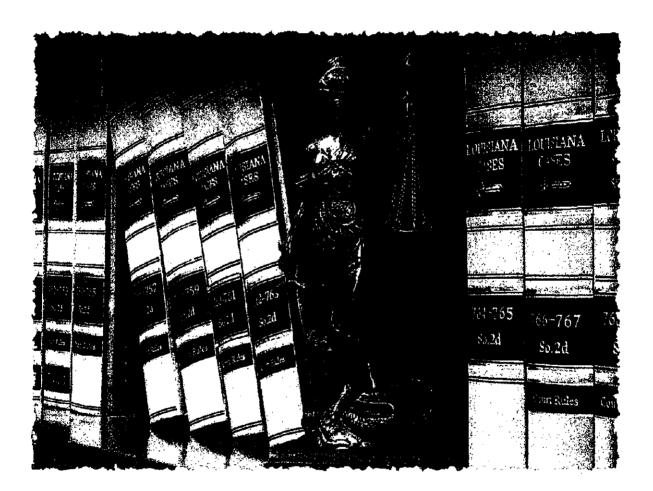
| Name  | Office   |
|---|--|
| Dale N. Atkins Ellen M. Hazeur Martin L. Broussard, Jr. | Clerk of Civil District Court<br>Clerk of First City Court<br>Clerk of Second City Court |
| Desiree M. Charbonnet Gasper J. Schiro                  | Recorder of Mortgages<br>Register of Conveyances   |

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

# Organizational Chart



# FINANCIAL SECTION



JUDICIAL EXPENSE FUND



Member
American Institute of
Certified Public Accountants
Society of Louisiana
Certified Public Accountants

Michael B. Bruno, CPA Alcide J. Tervalon, Jr., CPA Waldo J. Moret, Jr., CPA Paul K. Andoh, Sr., CPA

# INDEPENDENT AUDITORS' REPORT

The Honorable Judges of the
Judicial Expense Fund for the
Civil District Court for the Parish of Orleans
also including First and Second City Courts,
Recorder of Mortgages and Register of Conveyances
for the City of New Orleans
New Orleans, Louisiana

We have audited the governmental activities and fund financial statements as listed in the <u>Table of Contents</u> of the <u>Judicial Expense Fund for the Civil District Court for the Parish of Orleans also including the First and Second City Courts, Recorder of Mortgages and Register of Conveyances for the City of New Orleans (hereinafter collectively referred to as the <u>Judicial Expense Fund</u>) as of and for the years ended December 31, 2006, and 2005. The governmental activities and fund financial statements are the responsibility of the <u>Judicial Expense Fund</u>'s management. Our responsibility is to express an opinion on the governmental activities and fund financial statements based on our audits.</u>

We did not audit the financial statements of the Clerk of Civil District Court for the Parish of Orleans for 2005, the First and Second City Courts of the City of New Orleans, for 2006 and 2005 whose fiscal operations pursuant to LSA-R.S. 13.1312, are managed by the Judicial Expense Fund. Those statements reflect total assets of \$751,173 (not including the Clerk of the Civil District Court for 2006) and \$25,054,414 as of December 31, 2006 and 2005, respectively.

These statements were audited by other auditors whose reports have been furnished to us, our opinion, insofar as it relates to the amounts included for the Clerk of Civil District Court for the Parish of Orleans, the First and Second City Courts of the City of New Orleans, is based solely on the report of the other auditors.

# INDEPENDENT AUDITORS' REPORT (CONTINUED)

The Honorable Judges of the
Judicial Expense Fund for the
Civil District Court for the Parish of Orleans
also including First and Second City Courts,
Recorder of Mortgages and Register of Conveyances
for the City of New Orleans
New Orleans, Louisiana

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the governmental activities and fund financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Judicial Expense Fund's internal control over reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the governmental activities and fund financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall governmental activities and fund financial statements presentation. We believe that our audits provide a reasonable basis for our opinion.

As discussed in NOTE 6 to the financial statements, the financial statements for the Clerk of Civil District Court for the Parish of Orleans as of and for the year ended December 31, 2006 which includes the Registry, Garnishment and Appeals Funds, were not available at June 19, 2007 for inclusion in the accompanying financial statements. In our opinion, the financial statements should be included in the accompanying financial statements to conform with accounting principles generally accepted in the United States of America.

In our opinion, based on our audits and the reports of the other auditors, and except for the omission of the 2006 financial statements information previously described, the governmental activities and fund financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Judicial Expense Fund as of December 31, 2006, and 2005 and the changes in financial position of those activities and fund for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

# INDEPENDENT AUDITORS' REPORT (CONTINUED)

The Honorable Judges of the
Judicial Expense Fund for the
Civil District Court for the Parish of Orleans
also including First and Second City Courts,
Recorder of Mortgages and Register of Conveyances
for the City of New Orleans
New Orleans, Louisiana

In accordance with Government Auditing Standards, we have also issued our report dated June 19, 2007 on our consideration of the Judicial Expense Fund's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of our audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit. Also, that report contained instances of noncompliance.

Management's Discussion and Analysis is not a required part of the governmental activities and fund financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audits were performed for the purpose of forming an opinion on the governmental activities and fund financial statements of **the Judicial Expense Fund** taken as a whole. The supplementary information identified as Exhibits E through K is presented for purposes of additional analysis and is not a required part of the accompanying governmental activities and fund financial statements.

Such information has not been subjected to the auditing procedures applied in the audits of the governmental activities and fund financial statements and, accordingly, we express no opinion on it.

# INDEPENDENT AUDITORS' REPORT (CONTINUED)

The Honorable Judges of the
Judicial Expense Fund for the
Civil District Court for the Parish of Orleans
also including First and Second City Courts,
Recorder of Mortgages and Register of Conveyances
for the City of New Orleans
New Orleans, Louisiana

Also, the accompanying information identified as Schedules I, II, III and IV and Exhibits A, B, C, D and L is presented for purposes of additional analysis and is not a required part of the governmental activities and fund financial statements of the Judicial Expense Fund. Such information has been subjected to the auditing procedures applied in the audits of the governmental activities and fund financial statements and, in our opinion, except for the financial statements information previously stated, is fairly stated, in all material respects, in relation to the governmental activities and fund financial statements taken as a whole.

Bruno & Fervalon LLP

BRUNO & TERVALON LLP CERTIFIED PUBLIC ACCOUNTANTS

June 19, 2007

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS

# Introduction to the Two Types of Financial Statements

The Judicial Expense Fund has only one fund, the General Fund, and engages in only one type of activity, a governmental activity of a specific-purpose government. The fund financial statements (Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balance, shown on pages 23 through 25) show the results of operations and financial position using the current financial resources measurement focus and the modified accrual basis of accounting, emphasizing the change in fund balance as a result of the current year's operations as well as the amount of resources available to spend. The government-wide financial statements (Statement of Net Assets and Statement of Activities, shown on pages 21 and 22 show the results of operations and financial position using the total economic resources measurement focus and the accrual basis of accounting, which emphasize the long-term financial picture and are very similar to the financial statements of private-sector for-profit enterprises.

The difference in measurement focus affects the types of transactions and events that are reported in the operating statement. Specifically, since fund statements are concerned with only current financial resources, noncurrent assets and liabilities are not shown on the Balance Sheet, and their related expenses are not reflected in the operating statements; government-wide financial statements include noncurrent assets and liabilities and their related expenses. For the Judicial Expense Fund at the fund level, the full purchase price of capital assets, net of retirements (\$508.683 in 2006 and \$556.713 in 2005) has been recorded as expenditures on the operating statement in the year of purchase, since available financial resources have been decreased (cash has been spent to purchase the asset). In contrast, since the government-wide statements focus on total economic resources, capital assets are shown as noncurrent assets on the Statement of Net Assets (with their related accumulated depreciation), and a portion of their purchase price has been allocated as depreciation expense on the Statement of Activities, as is the practice in private-sector enterprises. On the liability side, the fund Balance Sheet excludes noncurrent liabilities (\$50,719 in 2006 and \$48,026 in 2005), but the government-wide Statement of Net Assets includes these liabilities, as they will be paid sometime in the future and thus affect total economic resources, although not current financial resources.

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT

# FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA

MANAGEMENT'S DISCUSSION AND ANALYSIS, CONTINUED

The second difference between fund and government-wide financial statements is the basis of accounting, or the timing of the recognition of transactions and events. Fund statements use the modified accrual basis of accounting, which recognizes revenues when they are earned, only so long as they are collectible within the fiscal period, and expenditures when they are due (hence the elimination of long-term liabilities from the Balance Sheet). The government-wide financial statements use the full accrual basis of accounting: revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of the receipt or disbursement. In layman's terms, fund financial statements focus on the current fiscal year, and the resources that are available and spendable, and government-wide statements focus on the overall economic position, both short and long term. Chart 1 summarizes these differences.

# CHART 1:

### Overview of Difference in Fund and Government-Wide Financial Statements

| ,                       | <u>Fund</u>  | Government-Wide          |
|-------------------------|--|--------------------------|
| Statement of Position   | Balance Sheet  | Statement of Net Assets  |
| Statement of Operations | Statement of Revenues,<br>Expenditures, and<br>Changes in Fund Balance | Statement of Activities  |
| Measurement focus       | Current financial resources  | Total economic resources |
| Basis of accounting     | Modified accrual   | Accrual                  |

# JUDICIAL EXPENSE FUND FOR THE

# CIVIL DISTRICT COURT

# FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA

MANAGEMENT'S DISCUSSION AND ANALYSIS, CONTINUED

# CHART 1:

# Overview of Difference in Fund and Government-Wide Financial Statements

|                          | Fund  | Government-Wide  |
|--------------------------|---|--|
| Capital Assets           | Full purchase price is expensed in the year of purchase in the operating statement; not recorded on the Balance Sheet                             | Full purchase price is recorded as a capital asset on the Statement of Net Assets; depreciation expense for the current fiscal year is recorded on the Statement of Activities; total accumulated depreciation expense is shown on the Statement of Net Assets |
| Noncurrent liabilities   | Not shown on the Balance<br>Sheet; the related expenditure<br>is not recorded in the<br>operating statement until<br>the expenditure has occurred | Shown on the Statement of<br>Net Assets; the related<br>expense is recorded in the<br>Statement of Activities  |
| Depreciation expense     | Not recorded  | Recorded in the Statement of Activities  |
| Accumulated depreciation | Not recorded  | Shown on the Statement of<br>Net Assets  |

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT

# FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS, CONTINUED

The presentation of the two sets of financial statements is also different. On the fund level, the Balance Sheet shows Assets, Liabilities, and Fund Balance, with a reconciliation to the net assets figure which appears at the bottom of the government-wide Statement of Net Assets. All assets and liabilities on the Balance Sheet are current. The government-wide Statement of Net Assets shows Assets and Liabilities, separated into current and noncurrent, and Net Assets (the difference between the two). All of the Judicial Expense Fund's net assets are unrestricted, although some have been internally designated for capital projects, as explained in detail in NOTE 7.

A significant difference lies in the presentation of the operating statement. The fund Statement of Revenues, Expenditures, and Fund Balance lists revenues followed by the detailed list of expenditures (separated into direct and indirect) and ends with the fund balance reconciliation. This familiar statement answers the question, "Did this year's operations increase or decrease fund balance?" (available financial resources). The L-shaped government-wide Statement of Activities, which is read across then down, answers the question "How much did it cost to provide this service?" so it begins with the expenses of each function, followed by program revenues (the specific revenues provided by users of the services), to derive at net program revenue (the difference between program revenues and expenses). Reading down the net column, general revenues are added to calculate the change in net assets, which is reconciled to net assets at the end of the year. The five functions of the Judicial Expense Fund are (1) the fourteen divisions of Civil District Court; (2) three sections of First City Court; (3) Second City Court; (4) the Office of the Recorder of Mortgages; and (5) the Office of the Register of Conveyances. General and administrative costs are allocated to the five functions based on that function's percent of total revenues derived from filing fees. .

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS, CONTINUED

# How 2006 Compares with 2005 - Statement of Net Assets

Chart 2 provides condensed information from the Statement of Net Assets for 2006 and 2005.

CHART 2: Statement of Net Assets Comparative Data

|   | <u> 2006</u>             | <u> 2005</u>                    | Variance Increase (Decrease) Amounts | Variance Increase (Decrease) Percent (%) |
|---|--------------------------|---------------------------------|--------------------------------------|--|
| Capital assets, net<br>Other assets         | \$1,137,537<br>8.490,234 | \$1,087,616<br><u>8,115,831</u> | \$ 49,921<br>374,403                 | 4.6<br>4.6                               |
| Total assets                                | 9,627,771                | 9,203,447                       | <u>424,324</u>                       | 4.6                                      |
| Noncurrent liabilities<br>Other liabilities | 2,615,823<br>1,810,515   | 1,758,096<br>1,299,834          | 857,72 <b>7</b><br>510.681           | 48.8<br>39.3                             |
| Total liabilities                           | 4,426,338                | 3.057,930                       | 1,368,408                            | 44.7                                     |
| Total net assets                            | \$ <u>5.201,433</u>      | \$ <u>6,145,517</u>             | \$( <u>944,084</u> )                 | (15.4)                                   |

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT

# FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA

MANAGEMENT'S DISCUSSION AND ANALYSIS, CONTINUED

Capital assets increased from 2005 to 2006 because purchases net of depreciation expense was greater in 2006 by \$49,252. The conversion from the obsolete 1987 WANG mainframe computer system to an Internet-based custom-written software application which operates on Windows 2000 Dell servers, allowing for faster file retrieval times and data expansion as court filings increase began in 2001. The conversion project was to be completed at the end of 2005 but was delayed due to Hurricane Katrina. Notes 1 and 4 include details on all of the Judicial Expense Fund's capital assets.

The main components of Other Assets are Cash and Accounts Receivable. Cash increased by \$690,141, primarily due to, higher interest income and reduction in Accounts Receivable. Current Liabilities increased significantly due to implementing Governmental Accounting Standards Board (GASB) Statement Number 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, in 2004, which led to posting the annual required contribution for postemployment benefits of \$855,035. GASB Statement Number 45 is described in greater detail in NOTE 11. The liability at December 31, 2006 and 2005 has been classified as a non-current obligation. The reclassification results from the unfunded status of the benefit pending the establishment of a trust.

# JUDICIAL EXPENSE FUND FOR THE

# CIVIL DISTRICT COURT

FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS, CONTINUED

# How 2006 compares with 2005 - Statement of Activities

Chart 3 below gives comparative data from the Statement of Activities for the fiscal years ended December 31, 2006 and 2005:

CHART 3: Statement of Activities Comparative Data

|                         |                     |                     | Variance<br>Increase<br>(Decrease) | Variance<br>Increase<br>(Decrease) |
|-------------------------|---------------------|---------------------|------------------------------------|------------------------------------|
|                         | <u>2006</u>         | <u>2005</u>         | Amounts                            | Percent (%)                        |
| Program revenues        | \$ 13,679,275       | \$13,113,732        | \$ 565,543                         | 4.3                                |
| General revenues        | <u>1.052.322</u>    | 1,483,514           | <u>(431,192</u> )                  | (29.1)                             |
| Total revenues          | 14,731,597          | <u>14.597,246</u>   | <u>134.351</u>                     | 0.9                                |
| Expenses:               |                     |                     |                                    |                                    |
| Civil District Court    | \$9,866,944         | \$ 9,505,275        | 361,669                            | 3.8                                |
| First City Court        | 2,001,215           | 2,469,347           | (468,132)                          | (19.0)                             |
| Second City Court       | 430,493             | 521,280             | (90,787)                           | (17.4)                             |
| Recorder of Mortgages   | 2,080,727           | 2,315,742           | (235,015)                          | (10.1)                             |
| Register of Conveyances | <u>1,296,302</u>    | 1,898,031           | (601,729)                          | (31.7)                             |
| Total expenses          | 15,675,681          | 16,709,675          | (1,033,994)                        | (6.2)                              |
| Change in net assets    | (944,084)           | (2,112,429)         | (1,168,344)                        | (55.3)                             |
| Beginning net assets    | 6,145,517           | 8,257,946           | (2.112,429)                        | (25.6)                             |
| Ending net assets       | \$ <u>5,201,433</u> | \$ <u>6,145,517</u> | \$ <u>(1,168,344</u> )             | (19.0)                             |

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT

# FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS, CONTINUED

Program revenues were higher in 2006 than 2005 because operations are beginning to return to a more normal state after Hurricane Katrina. The hurricane on August 29, 2005 resulted in the closing of the office of the courts for more than a full month with filing fees increasing gradually as the population of the city has returned.

The largest component of general revenues is Interest Income, which increased by 29.5% from 2005 to 2006 due to slow rising interest rates. In 2005, the largest component of general revenues was insurance proceeds and grants from FEMA as a result of the disaster.

For the year ended December 31, 2005, overall operating expenses decreased primarily due to the temporary layoff of employees as a result of Hurricane Katrina. In 2006 the largest increase in expenses was due to Act 621 and the distributions to the Clerk's Salary Fund.

Facilities costs of recent years have increased due to activity associated with the New Orleans Justice Center, the name of the proposed new court house building. Prior to Hurricane Katrina \$255,829 was spent on planning for this building project, the portion for 2005 was \$74,510. In 2006 no additional money was spent.

# JUDICIAL EXPENSE FUND FOR THE

# CIVIL DISTRICT COURT

# FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA

MANAGEMENT'S DISCUSSION AND ANALYSIS, CONTINUED

# **Budgetary Comparison**

Chart 4 below shows the amounts for the original budget, final budget, and actual results for 2006 and 2005.

# CHART 4: 2006 and 2005 Budgetary Comparison Data

|  | 200                          | <u>06</u>             |                       |
|--|------------------------------|-----------------------|-----------------------|
|  | Original<br><u>Budget</u>    | Final<br>Budget       | <u>Actual</u>         |
| Revenues                                     | \$17,795,942                 | \$13,713,240          | \$14,731,597          |
| Other financing sources (uses): Fund balance | 1,600,000                    |                       |                       |
| Total revenues                               | 19,395,942                   | 13,713,240            | 14,731,597            |
| Operating expenditures Capital expenditures  | 18,581,469<br><u>810,000</u> | 12,739,924<br>        | *                     |
| Total expenditures                           | <u>19,391,469</u>            | 12,739,924            | 14,867,876            |
| Change in fund balance                       | \$ <u>4,473</u>              | \$ <u>973.316</u>     | \$ <u>(136,279)</u>   |
| ,  | 20                           | <u>05</u>             |                       |
|  | Original<br><u>Budget</u>    | Final<br>Budget       | Actual                |
| Revenues                                     | \$ <u>18,106,369</u>         | \$ <u>18,106,369</u>  | \$ <u>14,597,247</u>  |
| Total revenu                                 | es <u>18,106,369</u>         | <u>18.106.369</u>     | 14,597,247            |
| Operating expenditures                       | 19,984,919                   | 19,984,919            | 16,053,217            |
| Total expend                                 | litures <u>19,984,919</u>    | <u>19,984,919</u>     | 16,053,217            |
| Change in fund balance                       | \$ <u>(1.878.550)</u>        | \$ <u>(1,878,550)</u> | \$ <u>(1,455,970)</u> |

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA MANAGEMENT'S DISCUSSION AND ANALYSIS, CONTINUED

Because of the impact of Katrina as previously described, no budget amendment was adopted for the 2005 budget year. The original 2006 budget was amended once to adjust for the expected effects of Hurricane Katrina. At the time of the amendment, the effect of Act 621 was not anticipated.

Actual results for 2006 were in line with the budget except for capital expenditures and Clerk's Salary Fund expense. These costs resulted in a deficit of \$944, 084.

Actual results did not meet the final budget for 2005. We budgeted \$18.1 million for revenues, but only realized 14.6 million. Expenses were \$16 million, which resulted in a deficit. This was due largely to the impact of Hurricane Katrina.

The City of New Orleans was devastated by Hurricane Katrina on August 29, 2005. As a result, the Judicial Expense Fund's operations were suspended for the entire month of September 2005. The Judicial Expense Fund resumed operations in October 2005 in satellite locations in Ascension, East Baton Rouge, Orleans and St. Tammany parishes. In an effort to reduce expenses, the Judicial Expense Fund laid off two-thirds (2/3) of its workforce at the end of October 2005. Hurricane Katrina caused a 29% decline in revenues.

# JUDICIAL EXPENSE FUND FOR THE

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

STATEMENT OF NET ASSETS DECEMBER 31, 2006 and 2005

# **ASSETS**

# **GOVERNMENTAL ACTIVITIES**

|  | <u> 2006</u>        | <u> 2005</u>          |
|--|---------------------|-----------------------|
| Current Assets:  | 0.000               |                       |
| Cash and temporary cash investments (NOTE 2)                     | \$7,366,322         | \$6,676,181           |
| Accounts receivable  | 418,756             | 951,235               |
| Interest receivable (NOTE 6)                                     | 615,772             | 408,523               |
| Prepaid items  | <u>89,384</u>       | <u>. 79.892</u>       |
| Total current assets   | 8.490.234           | <u>8.115.831</u>      |
| Noncurrent Assets:   |                     |                       |
| Capital assets, net of accumulated                               |                     |                       |
| depreciation (NOTE 4)  | 1,137,537           | 1.087.616             |
|  |                     | <del></del>           |
| Total noncurrent assets  | 1.137.537           | <u>1.087.616</u>      |
| Total assets   | 9.627,771           | 9.203.447             |
| 1010 00000   | <u> </u>            | 2,20J. <del>++1</del> |
| <u>LIABILITIES</u>   |                     |                       |
| Current Liabilities:   |                     |                       |
| Accounts payable and accrued expenses                            | 1,346,658           | 1,051,589             |
| Supreme Court funds payable                                      | 34,687              | 22,843                |
| Accrued salaries and benefits payable                            | 308,254             | 225,402               |
| Clerk of Civil District Court operational fund payable (NOTE 14) | _120,916            | 0-                    |
| , , , , , , , , , , , , , , , , , , ,                            |                     | ·                     |
| Total current liabilities  | 1.810.515           | <u>1,299,834</u>      |
| Noncurrent liabilities:  |                     |                       |
| Compensated absences payable (NOTE 12)                           | 50,449              | 41,082                |
| Other liabilities (NOTE 12)                                      | 269                 | 6,944                 |
| Unfunded post employment benefits (NOTE 11)                      | 2.565,105           | 1.710.070             |
|  |                     |                       |
| Total noncurrent liabilities                                     | <u>2,615,823</u>    | <u>1.758.096</u>      |
| Total liabilities  | <u>4.426,338</u>    | 3.057.930             |
| NET ASSETS   |                     |                       |
| <del></del>  |                     |                       |
| Invested in capital assets (NOTE 4)                              | 1,137,537           | 1,087,616             |
| Unrestricted (NOTE 7)  | <u>4.063,896</u>    | <u>5,057,901</u>      |
| Total net assets   | \$ <u>5,201,433</u> | \$ <u>6.145.517</u>   |

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS STATEMENT OF ACTIVITIES

FOR THE YEARS ENDED DECEMBER 31, 2006 and 2005

|  |                        | 2006                   | OD                  | GOVERNMENTAL ACTIVITIES       | ACTIVITIES                   | 2005-                   | 5                   |                               |
|--|------------------------|------------------------|---------------------|-------------------------------|------------------------------|-------------------------|---------------------|-------------------------------|
|  |                        | Program Revenues       | cyenues             | Net<br>(Expenses)<br>Revenues |                              | Program Revenues        | evenues             | Net<br>(Expenses)<br>Revenues |
| Functions                                | Expenses               | Charges for Services   | Operating<br>Grants | and Changes<br>in Net Assets  | Expenses                     | Charges for<br>Services | Operating<br>Grants | and Changes<br>in Net Assets  |
| Civil District Court<br>First City Court | \$ 9,866,944 2,001,215 | \$7,855,957<br>975,486 | \$80,244            | \$(1,930,743)<br>(1,025,729)  | <b>\$9,505,275</b> 2,469,347 | \$6,894,879             | \$130,663           | \$ (2,479,733)<br>(827,244)   |
| Second City Court Recorder of Mortgages  | 430,493                | 119,734                | -0-<br>196.833      | (310,759)                     | 521,280                      | 169,181                 | ,<br>-0-<br>21.540  | (352,099)<br>695,303          |
| Register of Conveyances                  | 1,296,302              | 1,279,272              | 125,838             | 108,808                       | 1,898,031                    | 1,244,321               | 21,540              | (632,170)                     |
|  |                        |                        |                     |                               |                              |                         |                     |                               |
| Total General Revenues:                  | \$ 15,675,681          | \$13,276,359           | \$402,915           | \$(1,996,407)                 | \$16,709,675                 | \$12,925,337            | \$188,395           | (3,595,943)                   |
| Interest income Other income             |                        |                        |                     | \$ 959,191                    |                              |                         |                     | 676,073<br>807,44 <u>1</u>    |
| Total general revenues                   | sən                    |                        |                     | 1,052,323                     |                              |                         |                     | 1.483,514                     |
| Change in net assets                     |                        |                        |                     | (944,084)                     |                              |                         |                     | (2,112,429)                   |
| Net assets, beginning of the year        | year                   |                        |                     | 6,145,517                     |                              |                         |                     | 8,257,946                     |
| Net assets, end of the year              |                        |                        |                     | \$ 5,201,433                  |                              |                         |                     | \$6,145,517                   |

# JUDICIAL EXPENSE FUND FOR THE

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

BALANCE SHEET- GOVERNMENTAL FUND DECEMBER 31, 2006 and 2005

| ASSET   | <u>:s</u>            |                     |
|---|----------------------|---------------------|
|   | <u>2006</u>          | <u>2005</u>         |
| Cash and temporary cash investments   | \$7,366,322          | \$6,676,181         |
| Accounts receivable   | 418,756              | 951,235             |
| Interest receivable   | 615,772              | 408,523             |
| Prepaid items   | _ 89,384             | <u>79,892</u>       |
| Total assets  | \$ <u>8,490,234</u>  | \$ <u>8.115.831</u> |
| LIABILIT  | <u> PIES</u>         |                     |
| Accounts payable  | \$1,346,658          | \$1,051,589         |
| Supreme Court funds payable   | 34,687               | 22,843              |
| Salaries and benefits payable   | 308,254              | 225,402             |
| Clerk of Civil District Court Operational Fund payable  | 120,916              |                     |
| Total liabilities   | 1.810.515            | 1,299.834           |
| FUND BAL  | ANCE                 |                     |
| Unreserved fund balance designated for subsequent   |                      | •                   |
| years' special projects   | 6,679,719            | 6,717,323           |
| Unreserved  |                      | <u>98,675</u>       |
| Total fund balance  | 6,679,719            | 6,815,998           |
| Amounts reported for governmental activities in the Statement of Net Assets are different because:        |                      |                     |
| Capital assets used in governmental activities are not financial resources and therefore are not reported |                      |                     |
| in the governmental fund at the fund level.  Long-term liabilities are not due and payable in             | 1,137,537            | 1,087,616           |
| the current period and therefore are not reported   |                      |                     |
| in the governmental fund at the fund level.   | ( <u>2,615,823</u> ) | (1,758,097)         |
| Net assets  | \$ <u>5.201.433</u>  | \$ <u>6,145,517</u> |

# JUDICIAL EXPENSE FUND FOR THE

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE--GOVERNMENTAL FUND FOR THE YEARS ENDED DECEMBER 31, 2006 and 2005

|  | <u>2006</u>       | <u>2005</u>    |
|--|-------------------|----------------|
| REVENUES                                       |                   |                |
| Filing fees                                    | \$13,149,060      | \$12,841,037   |
| Interest income                                | 959,190           | 676,073        |
| Remote access fees                             | 127,300           | 84,300         |
| Grants   | 402,915           | 188,396        |
| Other income                                   | 93,132            | 807,441        |
| Omer income                                    |                   |                |
| Total revenues                                 | 14,731,597        | 14,597,247     |
| EXPENDITURES                                   |                   |                |
|  |                   |                |
| Direct:  |                   |                |
| Salaries                                       | 7,515,582         | 9,389,802      |
| Employee benefits                              | 2,536,973         | 3,327,093      |
| Court stenographer and interpreter fees        | 27,303            | 23,708         |
| Juror meals and transportation                 | 34,162            | 48,938         |
| UCC filing fees                                | 37,100            | 40.119         |
| •  |                   |                |
| Total direct expenditures                      | <u>10.151.120</u> | 12.829,660     |
| Indirect:                                      |                   |                |
| Clerk of Civil District Court Operational Fund | 1,526,784         | -0-            |
| Books, printing and copying                    | <b>290,92</b> 1   | 291,202        |
| Building and personnel security                | 121,327           | 124,688        |
| Furniture, equipment and maintenance           | 206,403           | 216,952        |
| Facilities                                     | 469,828           | 335,658        |
| Insurance                                      | 115,027           | 112,973        |
| Office supplies and expenditures               | 206,709           | 167,840        |
| Postage and courier                            | 55,566            | 71,013         |
| Professional services                          | 230,801           | 149,406        |
| Communication                                  | 243,307           | 193,045        |
| Other expenditures .                           | <u>652,340</u>    | <u>872,035</u> |
| Page total                                     | 4,119,013         | 2,534,812      |
| rage total                                     | 4.112,012         | 2,334,612      |

# JUDICIAL EXPENSE FUND FOR THE

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE-GOVERNMENTAL FUND, CONTINUED FOR THE YEARS ENDED DECEMBER 31, 2006 and 2005

|  | •                    |                       |
|--|----------------------|-----------------------|
|  | <u>2006</u>          | 2005                  |
| EXPENDITURES, CONTINUED  |                      |                       |
| Indirect: Professional education and dues Capital expenditures | \$ 89,060<br>508,683 | \$ 132,032<br>556,713 |
| Total indirect expenditures                                    | 4,716,756            | 3.223,557             |
| Total expenditures   | 14.867.876           | 16,053,217            |
| Change in fund balance   | (136,279)            | (1,455,970)           |
| Fund balance, beginning of the year                            | 6,815,998            | 8.271,968             |
| Fund balance, end of year                                      | \$ <u>6,679,719</u>  | \$ <u>6.815,998</u>   |

# JUDICIAL EXPENSE FUND FOR THE

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

# RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES

FOR THE YEARS ENDED DECEMBER 31, 2006 and 2005

|   | 2006                     | 2005                   |
|---|--------------------------|------------------------|
| Net change in fund balance  | \$ (136,279)             | \$(1,455,970)          |
| Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays, net of retirements exceed accumulated depreciation in the current period. | 49,252                   | 180,137                |
| Compensated absences reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in the governmental fund.   | (2,022)                  | . 1,165                |
| Postemployment benefits not funded in<br>the current year do not require the use of<br>current financial resources and therefore<br>not reported as expenditures in the<br>governmental fund.   | <u>(8<b>5</b>5,035</u> ) | _(837,761)             |
| Change in net assets  | \$ <u>(944, 084</u> )    | \$( <u>2.112.429</u> ) |

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS STATEMENT OF FIDUCIARY NET ASSETS DECEMBER 31, 2006

|  | CLERK OF THE SECOND CITY COURT<br>OF THE CITY OF NEW ORLEANS | OND CITY COURT IEW ORLEANS  | CLERK OF THE<br>OF THE CITY OI | CLERK OF THE FIRST CITY COURT<br>OF THE CITY OF NEW ORLEANS |
|--|--|-----------------------------|--------------------------------|---|
|  | REGISTRY OF<br>COURT FUND                                    | GARNISHMENT<br>DEPOSIT FUND | REGISTRY OF COURT FUND         | GARNISHMENT<br>DEPOSIT FUND                                 |
| Assets:                                    |  |                             |                                |   |
| Cash<br>Due from Registry<br>of Court Fund | \$ 37,305<br>-0-   | \$ 31,680                   | \$ 266,847<br>-0-              | \$ 414,891  |
| Total assets                               | 37,305   | <u>32,130</u>               | 266.847                        | 414,891   |
| Liabilities and Net Assets:                |  |                             |                                |   |
| Liabilities:                               |  |                             |                                |   |
| Expense Fund                               | . 9,663  | Ġ                           | , <b>-</b> 0                   | Ģ   |
| Due to Garnishment Deposit Fund            | 450  | -0-                         | -0-                            | <b>-</b> 0-   |
| Due to Capital Improvement Fund            | 210  | 086                         | o <sup>†</sup>                 | 0-  |
| Unsettled deposits                         | 27,382   | 31,150                      | 0-                             | -0-   |
| Due to litigants<br>Undistributed interest | 0-   | ф ф<br>                     | 253,479<br>13,368              | 290,680<br>1 <u>24,211</u>                                  |
| Total liabilities                          | 37.705   | 32,130                      | 266.847                        | 414,891   |
| Net assets                                 | -0-<br>\$  | \$                          | <b>5</b>                       | · · · · · · · · · · · · · · · · · · ·                       |

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS STATEMENT OF FIDUCIARY NET ASSETS DECEMBER 31, 2005

|                                    | CLERK OF THE SE | CLERK OF THE SECOND CITY COURT<br>OF THE CITY OF NEW ORLEANS | CLERK OF THE FIRST CITY COURT OF THE CITY OF NEW ORLEANS | EST CITY COURT VEW ORLEANS |
|------------------------------------|-----------------|--|--|----------------------------|
|                                    | REGISTRY        |  |  |                            |
|                                    | REGISTRY OF     | GARNISHMENT  | REGISTRY OF  | GARNISHMENT                |
| 442                                | COURT FUND      | DEPOSIT FUND   | COURT FUND   | DEPOSIT FUND               |
| Assets:                            |                 |  |  |                            |
| Cash                               | \$ 37,710       | \$ 31,175  | \$ 279,340   | \$ 409,686                 |
| Due from Registry<br>of Court Fund | -0-             | 375  | -0-  | <del>-</del>               |
| Total assets                       | \$37.710        | \$ 31.550  | 279.340  | 409 686                    |
|                                    |                 |  |  |                            |
| Liabilities and Net Assets:        |                 |  |  |                            |
| Liabilities:                       |                 |  |  |                            |
| Due to Judicial                    |                 |  |  | •                          |
| Expense Fund                       | \$ 12,790       | -0-<br>*9  | - <del> </del>   | ф<br>\$                    |
| Due to Garnishment                 |                 |  |  |                            |
| Deposit Fund                       | 375             | ¢  | ¢  | þ                          |
| Due to Capital                     |                 |  |  |                            |
| Improvement Fund                   | 109             | 006  | ٠  | þ                          |
| Unsettled deposits                 | 24,436          | 30,650   | ¢  | þ                          |
| Due to litigants                   | <b>-</b> 0-     | ¢  | 265,915  | 285,390                    |
| Undistributed interest             | 0               | <del>0</del>   | 13,425   | 124,296                    |
| Total liabilities                  | 37,710          | 31,550   | \$ 279,340   | \$ 409,686                 |
|                                    |                 |  |  |                            |
| Net assets                         | <del>0</del> -  | \$   | ·0-  | -O-                        |

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS STATEMENT OF FIDUCIARY NET ASSETS JUDICIAL EXPENSE FUND DECEMBER 31, 2005 FOR THE

CLERK OF CIVIL DISTRICT CITY COURT APPEALS FUND \$ 738,541 \$ 738,541 FOR THE PARISH OF ORLEANS GARNISHMENT REGISTRY/ \$ 23,557,587 \$ 23,557,587 FUND Total assets Assets:

Cash

# Liabilities and Net Assets:

| \$ 23,486,426<br>408,524  | 23.894,950        |                       | (386,350)<br>48,987                       |
|---|-------------------|-----------------------|---|
| Liabilities: Deposits by litigants and interest credited Due to Indicial Expense Fund | Total liabilities | Net assets (deficit): | Pending litigation<br>Undistributed funds |

738,541

9

738,541

The accompanying notes are an integral part of the financial statements.

Net assets (deficit):

JUDICIAL EXPENSE FUND

# FOR THE

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS STATEMENT OF FIDUCIARY LIABILITIES FOR THE YEAR ENDED DECEMBER 31, 2006

|   | OF THE CITY O | CLERK OF THE SECOND CITY COURT<br>OF THE CITY OF NEW ORLEANS | CLERK OF THE FIRST CITY COURT<br>OF THE CITY OF NEW ORLEANS | ST CITY COURT VEW ORLEANS   |
|---|---------------|--|---|-----------------------------|
| T is the second of the second | 1 == ~:       |  | REGISTRY OF COURT FUND                                      | GARNISHMENT<br>DEPOSIT FUND |
| Liabilities at Beginning of Year  | \$ 57,710     | <u>055.15</u> &  | \$ 505,905  | <u>085,582</u> €            |
| Additions Court Costs, charges and fees collected   | 167,370       | ģ  | ф   | -0-                         |
| Less: Court costs, charges and fees refunded  | (2,589)       | <b>º</b>   | ф   | 0                           |
| Constable and transcript fees collected   | 759           | ¢  | o<br>O  | þ                           |
| Gamishment Deposits   | 585           | 615  | o,  | 0                           |
| Interest earnings   | 210           | 1,293  | 2,046   | 2,955                       |
| Collections on behalf of litigants  | ;             | •  |   |                             |
| or upon court order   | 7,268         | <b>-0</b>  | 43,582  | 6.385                       |
| Total additions   | 173,603       | 1,908  | 45,628  | 9,340                       |
| Reductions  |               |  |   |                             |
| Fees, court costs, charges and interest earnings  | w             |  |   |                             |
| distributed to Judicial Expense Fund  | 170,420       | 9  | o<br>o  | -0-                         |
| Constable and transcript fees paid  | 759           | ф  | -0-   | -0-                         |
| Garnishment Deposits distributed to the   | i             |  | <   | c                           |
| Garnishment Deposit Fund  | 510           | ÷ ;  | ÷ ;   | -0-                         |
| Payments to litigations or per court order  | 1,811         | 1,243  | 56,017  | 688                         |
| Interest earnings distributed to the Capital  | •             | Ċ  | c   | c                           |
| Improvements Fund   | ÷             | 82   | - <b>D</b> -  | 5                           |
| Garnishment deposits, distributions to  |               |  | 4   | ,                           |
| respondents and refunds   | ¢             | <del>o</del>   | <b>수</b> `  | <b>;</b>                    |
| Bank Charges  | ¢             | <b>0</b>   | 26  | 79                          |
| Transfers to Capital Improvement Fund   | 108           | 9  | 2,021   | 3,086                       |
| Total reductions  | 173,608       | 1,328  | 58,064  | 4.050                       |
| Liabilities at the end of the year  | \$ 37,705     | \$ 32,130  | \$253,479   | \$290,680                   |

The accompanying notes are an integral part of the financial statements.

JUDICIAL EXPENSE FUND
FOR THE
CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS
STATEMENT OF FIDUCIARY LIABILITIES
FOR THE YEAR ENDED DECEMBER 31, 2005

|   | CLERK OF THE SECOND CITY COU     | CLERK OF THE SECOND CITY COURT<br>OF THE CITY OF NEW ORLEANS | CLERK OF THE FIRST CITY COURT OF THE CITY OF NEW ORLEANS | IST CITY COURT                     |
|---|----------------------------------|--|--|------------------------------------|
| Liabilities at Beginning of Year                            | REGISTRY OF COURT FUND \$ 29.994 | GARNISHMENT DEPOSIT FUND \$ 30.074                           | REGISTRY OF COURT FUND \$ 253,770                        | GARNISHMENT DEPOSIT FUND \$270.338 |
| <u>Additions</u><br>Court Costs, charges and fees collected | 215.363                          | ¢  | Ċ  | o                                  |
| Less: Court costs, charges and fees refunded                | (1,092)                          | • •  | φ  | , ¢                                |
| Constable and transcript fees collected                     | 4,849                            | ¢  | -0-  | o                                  |
| Garnishment Deposits  | 1,545                            | 1,575  | 0  | o                                  |
| Interest earnings   | 109                              | 006  | 2,180  | 3,039                              |
| Collections on behalf of litigants or                       | ;                                | •  | •  |                                    |
| upon court order  | 15,855                           | -0-  | 149,444  | 23,636                             |
| Total additions   | 236,629                          | 2,475  | 151.624  | 26,675                             |
| Reductions  |                                  |  |  |                                    |
| Fees, court costs, charges and interest earnings            | 10                               | *  |  |                                    |
| distributed to Judicial Expense Fund                        | 218,553                          | 0  | 0  | þ                                  |
| Constable and transcript fees paid                          | 4,849                            | <b>-</b>   | o<br>o   | ÷                                  |
| Garnishment Deposits distributed to the                     |                                  |  |  |                                    |
| Garnishment Deposit Fund                                    | 1,800                            | ф  | <b></b>  | <del>o</del>                       |
| Payments to litigations or per court order                  | 3,635                            | o<br>o   | 137,292  | 8,520                              |
| Interest earnings distributed to the Capital                |                                  |  |  | ,                                  |
| Improvements Fund   | ф                                | 260  | <b>-</b>   | ¢                                  |
| Garnishment deposits, distributions to                      |                                  |  |  |                                    |
| respondents and refunds                                     | ¢                                | 739  | o<br>o   | ٠<br>م                             |
| Bank Charges  | ¢                                | φ  | 26   | 2                                  |
| Transfers to Capital Improvement Fund                       | 76                               | 0-   | 2.161  | 3.039                              |
| Total reductions  | 228,913                          | 666  | 139.479  | 11,623                             |
| Liabilities at the end of the year                          | \$ 37,710                        | \$ 31,550  | \$265.915  | \$ 285,390                         |

The accompanying notes are an integral part of the financial statements.

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS STATEMENT OF FIDUCIARY LIABILITIES FOR THE YEAR ENDED DECEMBER 31, 2005

|   | Tailoo Tolatsia imio ao aga io                               | TOTOL COLINE  |
|---|--|---|
|   | FOR THE PARISH OF ORLEANS                                    | F ORLEANS   |
|   | REGISTRY/<br>GARNISHMENT                                     | APPEAL  |
| Liabilities at Beginning of Year  | \$ (375,774)   | S -0.   |
| Additions   |  |   |
| Court Costs, charges and fees collected   | ó  | ¢   |
| Less: Court costs, charges and fees refunded  | φ  | Ŷ   |
| Constable and transcript fees collected   | 0  | ¢   |
| Garnishment Deposits  | ¢  | <del>o</del>  |
| Interest earnings   | 817,046  |   |
| Collections on behalf of intigants or upon court order                                | d  | ċ   |
|   |  | <b>.</b>  |
| Total additions   | 817,046  | <del>-</del>  |
| Reductions  |  |   |
| fees, court costs, charges and interest carnings distributed to Indicial Expense Fund | 408 523  | <u>ئ</u> ے  |
| Constable and transcript fees paid  | - <del>-</del>   | ò   |
| Garnishment Deposits distributed to the   | ,  |   |
| Garnishment Deposit Fund  | o  | -0-   |
| Payments to litigations or per court order  | 0-   | -0-   |
| Interest earnings distributed to the Capital  |  |   |
| Improvements Fund   | -0-  | -0-   |
| Garnishment deposits, distributions to  |  | ,   |
| respondents and refunds   | -0-  | -0-   |
| Bank Charges  | ф  | -0-   |
| Transfers to Capital Improvement Fund   | ¢  | φ   |
| Transfers to Registry Fund  | 408,523  | 쉬   |
| Total reductions  | 817,046  | Ġ.  |
| Liabilities at the end of the year  | \$\frac{375,774}{375,774}  The accompanying notes are an int | \$ $\frac{$.20-}{375,774}$ The accompanying notes are an integral part of the financial statements. |

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS

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# JUDICIAL EXPENSE FUND

# FOR THE

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS NOTES TO THE FINANCIAL STATEMENTS

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# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS NOTES TO THE FINANCIAL STATEMENTS

# NOTE 1 - Summary of Significant Accounting Policies:

# Background

The Judicial Expense Fund for the Civil District Court for the Parish of Orleans (the Judicial Expense Fund) is designated by LSA-R.S. 13:1312 as the managing entity for fiscal operations of the Clerks of the Civil District Court for the Parish of Orleans, the First and Second City Courts of the City of New Orleans, and the offices of the Recorder of Mortgages and the Register of Conveyances for the City of New Orleans.

The judges of the Civil District Court for the Parish of Orleans and the judges of the First and Second City Courts of the City of New Orleans, sitting En Banc as set forth in LSA-R.S. 13:1312, have sole responsibility and oversight for the Judicial Expense Fund. This responsibility and oversight includes control over all revenues deposited into the Judicial Expense Fund by the aforementioned courts and offices, all disbursements made by the Judicial Expense Fund, the setting of all fees charged by the courts and offices comprising the Judicial Expense Fund, and the determination of expenses related to the operations of such courts and offices.

The accounting policies of the Judicial Expense Fund conform to accounting principles generally accepted in the United States of America as applicable to governmental agencies. The following is a summary of the more significant accounting policies:

# The Financial Reporting Entity

Governmental Accounting Standards Board Statement No. 14, *The Financial Reporting Entity*, (GASB 14) established standards for defining and reporting on the financial entity. GASB 14 indicates the focal point for identifying the financial reporting entity is the primary government, which is considered to

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 1 - Summary of Significant Accounting Policies, Continued:

# The Financial Reporting Entity, Continued

be any state government or general purpose local government or a special purpose government that meets all of the following criteria: a) has a separately elected governing body; b) is legally separate; and c) is fiscally independent of other state and local governments.

As previously discussed, state statute established the Judicial Expense Fund as the managing entity for fiscal operations of the Clerks of the Civil District Court for the Parish of Orleans, the First and Second City Courts of the City of New Orleans, and the Recorder of Mortgages and the Register of Conveyances for the City of New Orleans which are separate and independent of any other governmental "reporting entity" as defined by GASB 14. In addition, the Judicial Expense Fund is financially independent of other governments. Although the Judicial Expense Fund conducts its business from a building provided by the City of New Orleans as discussed in NOTE 4, this support is considered incidental in relation to the Judicial Expense Fund's total revenues and expenditures and in view of the additions and improvements made to this building by the Judicial Expense Fund from its operating revenues over the term of its occupancy which total in excess of \$3,180,229 for 2006 and \$3,103,753 for 2005.

Accordingly, management has concluded that the Judicial Expense Fund is the financial reporting entity within the meaning of the provisions of GASB 14.

#### Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Assets and the Statement of Activities) report information on all activities of the Judicial Expense Fund. The Judicial Expense Fund is considered to be a governmental activity of a special purpose government.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 1 - Summary of Significant Accounting Policies, Continued:

Government-Wide and Fund Financial Statements, Continued

The Judicial Expense Fund's Statement of Activities demonstrates the degree to which the expenses of a given function are offset by function revenues. Direct expenses are those that are clearly identifiable with a specific function. Indirect costs are included in expenses reported by function. Program revenues include filing and remote access fees and operating grants.

Separate financial statements are provided for the Judicial Expense Fund's governmental fund. The Judicial Expense Fund's government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Judicial Expense Fund considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

The Judicial Expense Fund reports its governmental fund as follows:

## General Fund

The General Fund is used to account for all financial resources of the Judicial Expense Fund.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 1 - Summary of Significant Accounting Policies, Continued:

# General Fund, Continued

The operations of the General Fund are comprised of the General Fund's assets, liabilities, fund balance, revenues and expenditures, as related to the fiscal operations of the Clerks of the Civil District Court, First City Court, Second City Court, and the offices of the Recorder of Mortgages and the Register of Conveyances.

Salaries of the judges of the Civil District Court, which are paid directly by the Supreme Court of Louisiana, are not included in the financial statements presented herein since such salaries are earned by the respective judges for serving in their capacities as state judges and not for compensation in their roles as management of the Judicial Expense Fund.

The judges receive no compensation for serving in their capacity as Judges En Banc of the Judicial Expense Fund for the Parish of Orleans.

Additionally, the Judicial Expense Fund has no authority in the determination of these salary amounts or the duties of these individuals in their capacities as state judges. For the same reasons, certain expenditures incurred by these judges and paid directly by the Supreme Court of Louisiana are likewise excluded from these financial statements. Also, salaries of the judges of the First and Second City Courts are paid jointly by the Supreme Court of Louisiana and the Judicial Expense Fund (pursuant to LSA-R.S. 13:2152). For the years ended December 31, 2006, and 2005, the Judicial Expense Fund paid \$74,345 and \$72,267, respectively for each of the four (4) city court judges for a total of \$297,379 and \$289,068, respectively in salaries to these judges.

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 1 - Summary of Significant Accounting Policies, Continued:

# Capital Assets

\$1,500 or more be capitalized and depreciated over their useful lives. Single assets costing less than \$1,500 are expensed. All assets regardless of cost, are tracked. The straight-line method of depreciation is used for all classes of capital assets, and the allocation of depreciation expense begins on the first day of the quarter in which the capital asset is purchased. Leasehold improvements are amortized over the lesser of their useful lives or lease period. Based on its own experience, the Judicial Expense Fund established the following estimated useful lives for each asset class:

| Asset Class            | Estimated <u>Useful Lives in Years</u> |
|------------------------|--|
| Computer Equipment     | 5                                      |
| Computer Software      | 5                                      |
| Office Equipment       | 5                                      |
| Furniture and Fixtures | 10                                     |
| Leasehold Improvements | 3                                      |

All capital assets acquired or donated are valued at historical cost or estimated historical cost if actual historical cost is not available.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 1 - Summary of Significant Accounting Policies, Continued:

# **Budgets and Budgetary Accounting**

The Judges En Banc at a public meeting on December 19, 2006, adopted a budget for the fiscal year ending December 31, 2007. Furthermore, the Judges En Banc held a meeting to amend the previously adopted budget for the fiscal year ended December 31, 2006.

# Compensated Absences

Employees who work in the offices of the Clerk of First City Court and the Register of Conveyances are permitted to accumulate a limited amount of earned but unused leave (annual vacation and sick leave). The unused leave may be carried forward from year to year and is payable upon separation from service. Accrued leave earned but unused by those employees at December 31, 2006 and 2005, respectively, has been included in the accompanying financial statements.

# Professional Education and Dues

It is the Judicial Expense Fund's policy to limit expenses by each division of the Court for additional operating expenses. Such expenses may be made at the discretion of each presiding divisional judge in accordance with specific guidelines established by the Judicial Expense Fund as to the purpose for which these expenses may be used and only for such expenses supported by proper documentation.

The specific guidelines established by the Judicial Expense Fund permit use of such amounts for expenses directly associated with or incidental to legal or judicial matters and functions. These expenses are included in the General Fund of the accompanying financial statements of the Judicial Expense Fund.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 1 - Summary of Significant Accounting Policies, Continued:

# Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

# Comparative Data/Reclassifications

Certain amounts presented in the prior year data have been reclassified in order to be consistent with the current year's presentation.

# Governmental Accounting Standards Board (GASB) Numbers 25 and 27

In November, 1994 the GASB issued Statement No. 25, Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans, and Statement No. 27, Accounting for Pensions by State and Local Governmental Employers. As such, the Judicial Expense Fund's financial statements reflect the disclosure requirements of GASB Numbers 25 and 27.

# Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 2 - Cash and Temporary Cash Investments:

Cash and temporary cash investments include amounts in demand deposit accounts as well as short-term cash investments with maturities of three months or less.

At December 31, 2006, and 2005, the carrying amounts of the Judicial Expense Fund's deposits were \$7,366,322 and \$6,676,181, respectively and the bank balances were \$7,540,690, and \$6,912,511, respectively. Of these amounts, \$100,000 was covered by federal depository insurance and the remainder collateralized by a pledge of securities in the joint name of the Judicial Expense Fund and the financial institution and held in safekeeping by the Federal Reserve Bank of Boston.

Custodial credit risk is the risk that, in the event of a failure by the financial institution, the Judicial Expense Fund's deposits may not be returned to it. The Judicial Expense Fund has no deposit policy for custodial credit risk; however, none of the Judicial Expense Fund's bank balances were exposed to custodial credit risk, since the pledged securities were in the joint name of the Judicial Expense Fund and the financial institution and were held in safekeeping by the Federal Reserve Bank of Boston.

Louisiana state law allows for the investment of excess funds in obligations of the United States, certificates of deposit of state or national banks having their principal office in Louisiana, or any other federally insured investment.

State law also requires that all deposits be fully collateralized at all times. Acceptable collateralization includes FDIC insurance and the market value of securities purchased and pledged to the political subdivision. Obligations of the United States, the State of Louisiana and certain political subdivisions are allowed as security for deposits. Obligations furnished as security must be held by the entity or with an unaffiliated bank or trust company for the account of the entity.

Deposits in excess of FDIC insurance were collateralized by the securities previously described.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 3 - Pension Plans:

# Plan Description

The Judicial Expense Fund does not maintain a separate pension plan for its employees. However, its employees are eligible to participate in various multiple-employer (cost-sharing) defined benefit plans provided by the state or city governments and substantially all of the Judicial Expense Fund's employees are covered by one of the available plans.

The respective plan benefits provisions are established and amended under the following statutes:

| <u>Plan</u>                           | Louisiana Revised Statute |
|---------------------------------------|---------------------------|
| Louisiana State Employees'            |                           |
| Retirement System-Employees           | 11:401-542                |
| Louisiana State Employees'            |                           |
| Retirement - Judges                   | 11:401-571                |
| Louisiana Clerks' of Court Retirement |                           |
| and Relief Fund                       | 11:1501-1578              |
| Louisiana Sheriff's Pension and       |                           |
| Relief Fund                           | 11:2171-2184              |
| Employees' Retirement System of the   | City of New               |
| City of New Orleans                   | Orleans                   |
|                                       | Code Chapter 114          |

Generally, eligibility to participate in one of the plans commences with full-time permanent employment and, in some instances, is subject to certain age and earning requirements.

Vesting of full benefits is subject to various years of required service, generally ranging from twelve to thirty years and, in some instances, may require attainment of a minimum age.

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 3 - Pension Plans, Continued:

Annual retirement benefits under the plans are generally stipulated as a percentage of a participant's defined annual compensation for each year of service. In certain instances, the resulting amount may be increased by a fixed amount. In most cases, annual retirement benefits may not exceed 100% of the participant's defined annual compensation. The plans issue publicly available reports that include financial statements and required supplementary information. The reports may be obtained via contact as follows:

# Louisiana State Employees' Retirement System

8401 United Plaza Blvd.

Baton Rouge, LA 70804-4213

Telephone: (800) 256-3000

Fax:

(225) 922-0614

Website:

lasers.state.la.us

# Louisiana Clerks' of Court Retirement and Relief Fund

11745 Bricksome Avenue -- Suite B-1

Baton Rouge, LA 70816

Telephone: (800) 256-6660

Fax:

(225) 291-7424

Website:

laclerksofcourt.org

#### Louisiana Sheriffs' Pension and Relief Fund

1225 Nicholson Drive

Baton Rouge, LA 70802-7537

Telephone: (225) 219-0500

Fax:

(225) 219-0521

Website:

www.lsprf.com

#### City of New Orleans

# Employees' Retirement System

1300 Perdido Street -- Room 1E12

New Orleans, LA 70112

Telephone: (504) 658-1850

Fax:

(504) 658-1602

# JUDICIAL EXPENSE FUND

#### FOR THE

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 3 - Pension Plans, Continued:

# **Funding Policy**

Under the terms of the various plans, employees contribute a specified percentage of their gross earnings and the Judicial Expense Fund also contributes a specified percentage.

Those plans in which the employees of the Judicial Expense Fund participate and the specified contribution percentages at December 31, 2006 and 2005 are as follows:

| 0-1  | 2006        |                             |                          |
|--|-------------|-----------------------------|--------------------------|
|  | Period      | Contribution I Employee (%) | Percentages Employer (%) |
| Louisiana State Employees' Retirement                            | 01/01-06/30 | 7.50                        | 19.10                    |
| System (LASERS)-Employees  | 07/01-12/31 | 7.50                        | 19.10                    |
| employees hired after 7/1/06                                     | 07/01-12/31 | 8.00                        | 19.10                    |
| Louisiana State Employees' Retirement                            | 01/01-06/30 | 11.50                       | 19.10                    |
| System (LASERS) - Judges   | 07/01-12/31 | 11.50                       | 19.10                    |
| Louisiana Clerks' Retirement and Relief                          | 01/01-06/30 | 8.25                        | 15.75                    |
| Fund (LCRRF)   | 07/01-12/31 | 8.25                        | 16.75                    |
| Louisiana Sheriffs' Pension and Relief                           | 01/01-06/30 | 9.70                        | 10.75                    |
| Fund (LSPRF)   | 07/01-09/30 | 9.80                        | 11.00                    |
| Employees' Retirement System of the City of New Orleans (ERSCNO) | 01/01-12/31 | 4.00                        | 9.250                    |

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# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

NOTE 3 - Pension Plans, Continued:

Funding Policy, Continued

|   | 2005          |              |                 |
|---|---------------|--------------|-----------------|
|   | 2003          | Contribution | Percentages     |
|   | <u>Period</u> | Employee     | <b>Employer</b> |
|   |               | (%)          | (%)             |
| Louisiana State Employees' Retirement   | 01/01-06/30   | 7.50         | 17.80           |
| System (LASERS)-Employees               | 07/01-12/31   | 7.50         | 19.10           |
| Louisiana State Employees' Retirement   | 01/01-06/30   | 11.50        | 17.80           |
| System (LASERS) - Judges                | 07/01-12/31   | 11.50        | 19.10           |
| Louisiana Clerks' Retirement and Relief | 01/01-06/30   | 8.25         | 14.50           |
| Fund (LCRRF)                            | 07/01-12/31   | 8.25         | 15.75           |
| Louisiana Sheriffs' Pension and Relief  | 01/01-06/30   | 10.00        | 9.25            |
| Fund (LSPRF)                            | 07/01-09/30   | 10.00        | 10.75           |
| Employees' Retirement System of the     |               |              |                 |
| City of New Orleans (ERSCNO)            | 01/01-12/31   | 4.00         | 8.172           |

The amounts of the most recently actuarially determined employer contribution as a percentage of covered compensation for each plan for the years ended 2006 and 2005 amounted to:

|          | <u>2006</u><br>(%) | <u>2005</u><br>(%) |
|----------|--------------------|--------------------|
| LASERS   | 19.10              | 19.10              |
| Clerks   | 16.75              | 15.75              |
| Sheriffs | 11.00              | 10.75              |
| ERSCNO   | 9.25               | 9.25               |

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 3 - Pension Plans, Continued:

Funding Policy, Continued

Benefits granted by the retirement systems are guaranteed by the State of Louisiana or the City of New Orleans, as applicable. The Judicial Expense Fund does not guarantee the benefits granted by the retirement systems.

The total payroll of the Judicial Expense Fund for 2006 and 2005 amounted to \$7,471,994 and \$9,389,802, respectively. The Judicial Expense Fund's contributions to the retirement system and the total covered payrolls by each retirement system by year are as follows:

|                        |                     |                     | 2006              |                   |                     |
|------------------------|---------------------|---------------------|-------------------|-------------------|---------------------|
|                        | <u>LASERS</u>       | <u>Clerks</u>       | Sheriffs          | <u>ERSCNO</u>     | <u>Total</u>        |
| Total covered payroll  | \$ <u>1,399.972</u> | \$ <u>3.262.823</u> | \$ <u>501,748</u> | \$ <u>961,624</u> | \$ <u>6.126,167</u> |
| Employer contribution  | \$ <u>264.810</u>   | \$ <u>530,814</u>   | \$ <u>54,741</u>  | \$ <u>88,996</u>  | \$ <u>939,361</u>   |
| Aggregate pension cost | \$ <u>381,889</u>   | \$ <u>785,900</u>   | \$ <u>104,806</u> | \$ <u>127,481</u> | \$ <u>1.400,076</u> |

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 3 - Pension Plans, Continued:

|                        |                     |                     | 2005              |                     |                     |
|------------------------|---------------------|---------------------|-------------------|---------------------|---------------------|
|                        | <u>LASERS</u>       | <u>Clerks</u>       | Sheriffs          | <u>ERSCNO</u>       | <u>Total</u>        |
| Total covered payroll  | \$ <u>1.845,215</u> | \$ <u>4,235,997</u> | \$ <u>664,710</u> | \$ <u>1,546,248</u> | \$ <u>8.292,170</u> |
| Employer contribution  | \$ <u>339.422</u>   | \$ <u>638,809</u>   | \$ <u>67,905</u>  | \$ <u>126.359</u>   | \$ <u>1.172,495</u> |
| Aggregate pension cost | \$ <u>489.759</u>   | \$ <u>975,962</u>   | \$ <u>134,377</u> | \$ <u>188.207</u>   | \$ <u>1.788.305</u> |

Aggregate pension costs for the respective years ended December 31, 2006, and 2005, and 2004 were \$1,400,076, \$1,788,305 and \$1,815,886, respectively. For 2006 and 2005 actual contributions from the Judicial Expense Fund to each of the four pension plans were 100% of the required contributions.

In accordance with LSA-R.S. 11:1563, if at any time monies in the state fund are not sufficient to pay each retiree and beneficiary the full amount to which he/she is entitled, equal percentages of the full amount shall be paid to each retiree and beneficiary until the fund is replenished so as to warrant resumption of the payment of the full amount to each retiree and beneficiary.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 4 - Capital Assets, Net:

The following is a summary of capital assets for the years ended December 31, 2006 and 2005:

|                                    |    | Balance<br>January 1,<br>2006 | £   | Addition           | E   | <u>Retireme</u> | <u>nts</u> | Balance<br>December 31<br>2006 |  |
|------------------------------------|----|-------------------------------|-----|--------------------|-----|-----------------|------------|--------------------------------|--|
| Computer equipment                 | \$ | 1,057,271                     | \$  | 82,455             | \$  | -0-             | \$         | 1,139,726                      |  |
| Computer software Office equipment |    | 1,259,872<br>98,389           |     | 339,348<br>23,234  |     | -0-             |            | 1,599,220                      |  |
| Furniture and fixtures             |    | 64,096                        |     | •                  |     | (1,673)         |            | 119,950                        |  |
|                                    |    | •                             |     | 65,318             |     | -0-             |            | 129,414                        |  |
| Leasehold improvements             |    | 19,685                        | -   |                    | -   | <u>-0-</u>      |            | 19,685                         |  |
| Sub-total                          |    | 2,499,313                     |     | 510,355            |     | (1,673)         |            | 3,007,995                      |  |
| Less accumulated depreciation and  |    |                               |     |                    |     |                 |            |                                |  |
| amortization                       | 1  | (1,411,697)                   | (   | ( <u>459,431</u> ) |     | <u>670</u>      |            | (1,870,458)                    |  |
| Net                                | \$ | 1,087,616                     | \$_ | 50,924             | \$_ | (1,003)         |            | \$ <u>1.137,537</u>            |  |

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 4 - Capital Assets, Net, Continued:

|                                   | Balance<br>January<br>2005 | •                 | Retirements            | <u>Other</u>     | Balance<br>December 31,<br>2005 |
|-----------------------------------|----------------------------|-------------------|------------------------|------------------|---------------------------------|
| Computer equipment                | \$ 823,932                 | \$ 244,042        | \$ (10,703)            | \$ -0-           | \$ 1,057,271                    |
| Computer software                 | 922,936                    | 336,936           |                        | -0-              | 1,259,872                       |
| Office equipment                  | 89,254                     | 10,680            | (1,545)                | -0               | 98,389                          |
| Furniture and fixtures            | 86,793                     | -0-               | (22,697)               | -0-              | 64,096                          |
| Leasehold improvement             | ents 19.685                | 0-                | -0-                    | -0-              | 19,685                          |
| Sub-total                         | 1,942,600                  | 591,658           | (34,945)               | -0-              | 2,499,313                       |
| Less accumulated depreciation and |                            |                   | •                      |                  |                                 |
| amortization                      | (1,052,397)                | <u>(376,575</u> ) | <u>22,908</u>          | <u>(5,633</u> )  | (1,411,697)                     |
| Net                               | \$890.203                  | \$ <u>215,083</u> | \$ <u>(12,037</u> ) \$ | ( <u>5.633</u> ) | \$ <u>1.087,616</u>             |

Depreciation and amortization expense charged to each function for the years ended December 31, 2005, and 2004, are as follows:

| ·                       | <u>2006</u>       | <u>2005</u>       |  |
|-------------------------|-------------------|-------------------|--|
| Civil District Court    | \$ 274,321        | \$ 205,332        |  |
| First City Court        | 36,892            | 56,195            |  |
| Second City Court       | 5,546             | 5,745             |  |
| Recorder of Mortgages   | 99,941            | 76,165            |  |
| Register of Conveyances | 42,731            | 33,138            |  |
| •                       |                   |                   |  |
| •                       | \$ <u>459,431</u> | \$ <u>376.575</u> |  |

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 4 - Capital Assets, Net:, Continued:

An analysis of changes in accumulated depreciation by asset classification for the years ended December 31, 2006 and 2005 follows:

|                                      |                              | ance<br>uary 1,   | Additions            | Retirement       | Balance December 31, 2006 |
|--------------------------------------|------------------------------|-------------------|----------------------|------------------|---------------------------|
| Computer equipment Computer software | \$ 673,<br>600,              |                   | \$171,408<br>266,945 | \$ <b>-</b> 0-   | \$ 845,063<br>867,020     |
| Office equipment                     | -                            | 670               | 10,715               | (670)            | 92,715                    |
| Furniture and fixtures Leasehold     | -                            | 612               | 10,363               | -0-              | 45,975                    |
| improvements                         | 19.                          | <u>685</u>        | 0-                   | <u>-0-</u>       | <u>19.685</u>             |
|                                      | \$ <u>1.411.</u>             | <u>697</u>        | \$ <u>459.431</u>    | \$ <u>(670</u> ) | \$ <u>1.870.458</u>       |
|                                      | Balance<br>January 1<br>2005 | ,<br>Additions    | Retirements          | <u>Other</u>     | Balance December 31, 2005 |
| Computer equipment                   | \$ 543,407                   | \$140,471         | \$ (10,223)          | -0-              | \$ 673,655                |
| Computer software                    | 393,695                      | 206,380           | -0-                  | -0-              | 600,075                   |
| Office equipment                     | 66,177                       | 12,379            | (1,519)              | 5,633            | 82,670                    |
| Furniture and fixtures Leasehold     | 38,168                       | 8,610             | (11,166)             | -0-              | 35,612                    |
| improvements                         | 10,950                       | <u>8,735</u>      | <u>-0-</u>           |                  | <u>19,685</u>             |
|                                      | \$ <u>1,052,397</u>          | \$ <u>376,575</u> | \$ <u>(22,908</u> )  | \$ <u>5,633</u>  | \$ <u>1,411,697</u>       |

The building, which the Judicial Expense Fund occupies and uses to conduct its operations is owned by the City of New Orleans. Although the Judicial Expense Fund does not pay rent to the City, the Judicial Expense Fund has made additions and improvements to the building during its term of occupancy.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 4 - Capital Assets, Net:, Continued:

These additions and improvements are not included in the capital assets since the Judicial Expense Fund does not own the building. Such building additions and improvements funded from operations of the Judicial Expense Fund over its term of occupancy amount to \$3,081,106 and \$3,074,630 through December 31,2006 and 2005, respectively. Building additions and improvements made for the years ended December 31, 2006 and 2005 amounted to \$76,476 and \$61,398, respectively, and are included in the accompanying financial statements of the Judicial Expense Fund.

# NOTE 5 - Commitments:

Pursuant to LSA-R.S. 11:1371 the Judicial Expense Fund is required to make monthly payments to the widow of a former Civil Court judge who served from 1949 until his death in 1970 and was not a member of the judges' retirement system. The payments are to continue for the remaining life of the widow. The annual amount of the payments totaled \$7,200 for 2006 and 2005, respectively, and are reflected as an expense in the accompanying financial statements of the Judicial Expense Fund.

# NOTE 6 - Registry of Court Funds:

The Clerks of Civil District Court, First City Court and Second City Court each maintain a Registry of Court fund.

Parties to litigation in these courts may deposit, or be ordered to deposit, cash or property into these funds in connection with the related litigation. Cash or property so deposited is the property of the litigants and is to be returned or disbursed to them or such other parties as the court may direct upon the conclusion of the litigation.

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 6 - Registry of Court Funds, Continued:

The Clerk of Civil District Court, the Clerk of First City Court and the Clerk of Second City Court are the custodians of the Registry of Court fund for each respective court. The Clerks generally may only accept deposits into or disburse funds from the Registry of Court fund by order of the respective court.

These funds are subject to an annual audit by independent auditors who issue a separate report thereon.

The financial statements for the Registry of Court and Garnishment Funds except that maintained by the Clerk of Civil District Court have been included in the accompanying financial statements for the year ended December 31, 2006 and 2005. However, audited financial statements for the Clerk of Court for 2006 to include the Appeals Fund and disbursements made pursuant to Act 621, were not available for inclusion in the accompanying financial statements.

With respect to the Registry of Court funds of the Civil District Court, LSA-R.S. 13:1305 authorizes the investment of these funds into interest-bearing accounts. The statute also provides that one-half of the interest earned shall be credited to the litigants' deposits and one-half shall be remitted to the Judicial Expense Fund as reimbursement for administrative costs associated with the Registry of Court funds.

Interest earned and due to the Judicial Expense Fund at December 31, 2006, and 2005, amounted to \$615,772 and \$408,523, respectively, and are included in the accompanying financial statements.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 7 - Designated Funds:

The Judges En Banc in 2002 directed the dedication of approximately \$5,600.000 from the unrestricted net assets for various special projects. At December 31, 2006 and 2005 the remaining balances, including any adjustments by project, are as follows:

| PROJECT                     | DESCRIPTION   | <u>AMO</u><br>2006 | <u>UNT</u><br>2005 |
|-----------------------------|---|--------------------|--------------------|
| WANG System Conversion      | The Court is converting the old WANG system by replacing all hardware, software, and cables.  | \$685,064          | \$1,600,000        |
| Optical Imaging System      | The Clerk of Civil District<br>Court is converting all<br>paper documents into<br>optical images that can be<br>processed and accessed via<br>computer. This process<br>will enable faster research<br>and retrieval of all documents<br>filed in the Clerk's office. | -0-                | 310,000            |
| Upgrade Telephone<br>System | Upgrade telephone system throughout the Civil Court Building  | 75,000             | 75,000             |
| Emergency Operating Reserve |   | 3,500,000          | -0-                |

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

NOTE 7 - Designated Funds, Continued:

**PROJECT** 

|                  |                         | <u>2006</u> | 2005 |
|------------------|-------------------------|-------------|------|
|                  |                         |             |      |
| New Courthouse   | The Judicial Expense    |             |      |
| Acquisition Fund | Fund plans to purchase/ |             |      |
|                  | build a new courthouse  |             |      |
|                  | building since the      |             |      |
|                  | 421 Loyola Avenue       |             |      |
| •                | building is unable to   | •           |      |
| ,                | provide the Judicial    |             |      |
|                  | Expense Fund            |             |      |

**DESCRIPTION** 

with the space needed to expand. 2.419.655

Total designated \$6.679.719 \$6,717,323

**AMOUNT** 

4.732,323

It is the intent of the Judicial Expense Fund to appropriate additional funds in the future.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 8 - Operating Leases:

The Judicial Expense Fund is committed under various leases for office equipment and storage which expire in varying periods through 2011. The leases are considered for accounting purposes to be operating leases. Lease expenses for the years ended December 31, 2006 and 2005 were \$366,120 and \$318,528, respectively.

Future lease payments for these leases are as follows:

| Year Ending | Amount              |
|-------------|---------------------|
| 2007        | \$ 235,174          |
| 2008        | 283,444             |
| 2009        | 252,634             |
| 2010        | 239,025             |
| 2011        | _106.673            |
| Total       | \$ <u>1,116,950</u> |

# NOTE 9 - Risk Management:

The Judicial Expense Fund is exposed to various risks of loss related to torts, theft, or damage to and destruction of assets for which the Judicial Expense Fund carries commercial insurance. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated.

For each of the years ended December 31, 2006 and 2005, no insurance settlements exceeded the amount of insurance coverage.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 10 - Concentration of Credit Risk:

The Judicial Expense Fund's principal source of revenues consist mainly of filing fees. If the amount of fees received falls below budgeted levels, the Judicial Expense Fund's operating results could be adversely affected.

# NOTE 11 - Postemployment Retirement Benefits:

# Plan Description

Employees of the Judicial Expense Fund may voluntarily participate in the state of Louisiana's health insurance plan as provided by LSA-R.S. 17:1223 which is administered by the Office of Group Benefits. Those employees of the Judicial Expense Fund who are plan members become eligible for postemployment medical and life insurance benefits if they reach normal retirement age while working for the Judicial Expense Fund; currently the Judicial Expense Fund provides postemployment benefits for sixty-six (66) retired employees. This postemployment benefits plan, an agent multiple-employer defined benefit plan, provides employees with a choice of participating in one of four medical insurance plans, each with varying benefits: preferred provider organization (PPO), exclusive provider organization (EPO), managed care option (MCO), or health maintenance organization (HMO). LSA-R.S. 42:801 - 859 assigns the authority to establish benefit plans and premium rates and negotiate contracts to the Office of Group Benefits under the direction of the Commissioner of Administration. The Office of Group Benefits issues a separate financial report which may be obtained by contacting them at:

Office of Group Benefits
State of Louisiana
P. O. Box 44036
Baton Rouge, Louisiana 70804

Phone:

(800) 215-1093

Website:

www.groupbenefits.org

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 11 - Postemployment Retirement Benefits, Continued:

# **Funding Policy**

Currently, there are no requirements for employers to contribute to their postemployment benefits plans. In 2004, the Judicial Expense Fund recognized the cost of providing these benefits (the Judicial Expense Fund's portion of premiums) as an expense when the benefit premiums were due and thus financed the cost of postemployment benefits on a pay-as-you-go basis. It implemented Governmental Accounting Standards Board Statement Number 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions (GASB Statement 45), prospectively in 2004 and at that time began to record its portion of premiums as an expense during the period of active service by the employee (normal cost). In 2006 and 2005 the Judicial Expense Fund's portion of health care, dental and life insurance benefit premiums for both active and retired employees totaled \$ 1,244,912 and \$1,187,753, respectively. The Judges En Banc of the Judicial Expense Fund have begun the process of establishing a trust whose assets are dedicated to providing postemployment benefits to retired employees and their beneficiaries and which are legally protected from creditors. It is the intent of the Judges En Banc, once the trust is established, to contribute its portion of postemployment benefits to the trust on a monthly basis.

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 11 - Postemployment Retirement Benefits, Continued:

# Required Contribution Rates

As determined by the Office of Group Benefits and approved by the Louisiana Legislature, in 2006 and 2005 the employer paid 75% of the premium cost for postemployment benefits for retired employees and their families, and the retirees paid 25% of the premium cost; monthly premium cost for retired employees ranged from \$126 for a single retiree in the HMO plan to \$502 for a family in the EPO plan. Employees do not contribute to their postemployment benefits costs until they become retirees and begin receiving those benefits.

The Judicial Expense Fund's annual medical and life postemployment benefits cost (expense) is calculated based on the annual required contribution of the employer, an amount actuarially determined in accordance with the parameters of GASB Statement Number 45. The Judicial Expense Fund's annual required contribution represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and to amortize the unfunded actuarial liability (or funding excess) over a period of ten (10) years for life insurance and thirty (30) years for health insurance. The total annual required contribution for 2006 and 2005 is \$855,035, none of which was funded in 2006 and 2005 because the trust had not been established.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 11 - Postemployment Retirement Benefits, Continued:

Annual Postemployment Benefits Cost and Net Postemployment Benefits Liability

The table below shows the Judicial Expense Fund's annual posternployment benefits for 2006 and changes in the Unfunded Posternployment Benefits liability:

|  | 2006                | <u>2005</u>         |
|--|---------------------|---------------------|
| Normal cost  | \$256,698           | \$256,698           |
| 30-year actuarial accrued liability amortization of medical insurance                                  | 590,717             | 590,717             |
| 10-year actuarial accrued liability amortization of life insurance                                     | <u>7.620</u>        | 7.620               |
| Annual required contribution   | 855,035             | 855,035             |
| Interest on Unfunded Postemployment Benefits liability Adjustments to the annual required contribution | -0-<br>             | -0-<br><u>-0-</u>   |
| Annual Postemployment Benefits expense   | 855,035             | 855,035             |
| Contributions made   | -0-                 | -0-                 |
| Increase in Unfunded Postemployment Benefits liability   | 1,710,070           | 855,035             |
| Unfunded Postemployment Benefits Liability-January 1,  | _855,035            | 855,035             |
| Unfunded Postemployment Benefits Liability-December 31,  | \$ <u>2,565,105</u> | \$ <u>1.710,070</u> |

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 11 - Postemployment Retirement Benefits, Continued:

Annual Postemployment Benefits Cost and Net Postemployment Benefits Liability, Continued

The following table shows the Judicial Expense Fund's annual postemployment benefits cost, percentage of that cost contributed, and the net Unfunded Postemployment Benefits liability:

| Fiscal<br>Year<br><u>Ended</u> | Annual Postemployment Benefits Cost    | Percentage of Annual Cost Contributed | Net Unfunded Postemployment Benefits Liability |
|--------------------------------|--|---------------------------------------|--|
| 12/31/05<br>12/31/06           | \$ <u>855.035</u><br>\$ <u>855.035</u> | 0.0%<br>0.0%                          | \$1,710,070<br><u>855,035</u>                  |
|                                |  | Total                                 | \$ <u>2.565,105</u>                            |

# Funded Status and Funding Progress

In 2006 and 2005 the Judicial Expense Fund made no contributions to a postemployment benefits plan trust since such a trust had not been established. The plan was not funded at all, has no assets, and hence has a funded ratio of zero. As of December 31, 2004, the first and most recent actuarial valuation, the actuarial accrued liability was \$7,385,454, which is defined as that portion, as determined by a particular actuarial cost method (the Judicial Expense Fund uses the Unit Credit Cost method), of the actuarial present value of postemployment plan benefits and expenses which is not provided by normal cost (i.e. the cost of the actuarial present value of postemployment benefits for active employees from their hire date through December 31, 2004, and for retired employees from their hire date through their date of retirement). Since the plan was not funded in 2006, 2005 and 2004, the entire actuarial accrued liability of \$7,385,454 was unfunded. The annual payroll of active employees covered by the plan, called the covered payroll, was \$6,201,682 in 2006 and \$4,336,048 in 2005; the ratio of the unfunded actuarial accrued liability to the covered payroll was 170% and 110%, respectively. (Salaries are not used to determine either medical or life postemployment benefits).

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 11 - Post Employment Retirement Benefits, Continued:

# Actuarial Methods and Assumptions

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future. The actuarial valuation for postemployment benefits includes estimates and assumptions regarding (1) turnover rate; (2) retirement rate; (3) healthcare cost trend rate; (4) mortality rate; (5) discount rate (investment return assumption); and (6) the period to which the costs apply (past, current, or future years of service by employees). Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future.

The actuarial calculations are based on the types of benefits provided under the terms of the substantive plan (the plan as understood by the Judicial Expense Fund and its employee plan members) at the time of the valuation and on the pattern of sharing costs between the Judicial Expense Fund and its plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the Judicial Expense Fund and plan members in the future. Consistent with the long-term perspective of actuarial calculations, the actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets.

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 11 - Postemployment Retirement Benefits, Continued:

# Actuarial Methods and Assumptions, Continued

The amount of the current employer portion of the healthcare premiums for retiree coverage has been used as the basis for calculating the actuarial present value of benefits to be paid. The Office of Group Benefits' "Official Schedule of Rates" effective July 1, 2004 has been used for this purpose. It has been assumed that enrollees will retain the same coverage levels after retirement as before.

# Actuarial Cost Method

The annual required contributions is determined using the Unit Credit Cost method, a method under which the benefits of each individual in an actuarial valuation are allocated by a consistent formula to valuation years, and actuarial gains or losses reduce or increase the unfunded actuarial accrued liability as they occur. The employer portion of the premiums for retiree medical care in each future year is determined by projecting the current premium levels using the health care cost trend rate and discounting this projected amount to the valuation date using the other described pertinent actuarial assumptions, including the investment return assumption (discount rate), mortality, and turnover rates.

# Actuarial Value of Plan Assets

Since this is the first actuarial valuation, there are not any assets to be actuarially valued; however, it is anticipated that future valuations of actuarial assets will be based on Actuarial Standards Board Actuarial Standard of Practice Number 6, Measuring Retiree Group Benefit Obligations, which is applicable to postemployment benefits plans and generally requires valuing dedicated plan assets using a method that takes into account market value.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 11 - Postemployment Retirement Benefits, Continued:

# Turnover Rate

The following service related turnover scale is used;

| Years of Service | Percent Turnover |
|------------------|------------------|
| 0-5              | 30.0%            |
| 5-6              | 16.0%            |
| 7-8              | 13.0%            |
| 8-9              | 10.0%            |
| 9-10             | 07.0%            |
| 10 and over      | 04.0%            |

# Retirement Rate

It is assumed that entitlement to benefits will commence at the expected retirement date (that is, the date at which the eligible employee will actually retire) under the pension plan which covers employees. It is assumed that this retirement date is three years later than the earliest date at which the employee is eligible for regular retirement benefits. That "regular retirement" date is defined as the earliest of the following:

- 30 years of service credit at any age; or
- 25 years of service credit at age 55; or
- 10 years of service credit at age 60.

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

# NOTE 11 - Postemployment Retirement Benefits, Continued:

# Healthcare Cost Trend Rate

In the absence of readily available cost trend data from the Office of Group Benefits, the expected rate of increase in healthcare insurance premiums is based on projections of the Office of the Actuary at the Centers for Medicare and Medicaid Services as published in National Health Care Expenditures Projections: 2004 to 2013, Table 3: National Health Expenditures Aggregate and Per Capita Amounts, Percent Distribution and Average Annual Percent Change by Source of Funds: Selected Calendar Years 1990-2013, released in January, 2005 by the Health Care Financing Administration. "State and Local" rates for 2006 through 2013 from this report were used, with rates beyond 2013 graduated down to an ultimate annual rate of 5.0% for 2016 and later, as set forth below:

| Calendar Year  | Increase from Previous Year |
|----------------|-----------------------------|
| 2006           | 8.0%                        |
| 2007           | 8.2%                        |
| 2008           | 8.1%                        |
| 2009           | 8.0%                        |
| 2010           | 7.9%                        |
| 2011           | 7.8%                        |
| 2012           | 7.7%                        |
| 2013           | 7.6%                        |
| 2014           | 6.7%                        |
| 2015           | 6.0%                        |
| 2016 and later | 5.0%                        |
|                |                             |

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

#### NOTE 11 - Postemployment Retirement Benefits, Continued:

#### Mortality Rate

The 1994 Group Annuity Reserving (94GAR) table, projected to 2002, based on a fixed blend of 50% of the unloaded male mortality rates and 50% of the unloaded female mortality rates, is used. This is the mortality table which the Internal Revenue Service requires to be used in determining the value of accrued benefits in defined benefit pension plans.

#### Investment Return Assumption (Discount Rate) and Inflation Rate

GASB Statement Number 45 states that the investment return assumption should be the estimated long-term investment yield on investments that are expected to be used to finance the payment of benefits. Since it is anticipated that the annual required contribution will be funded, a 7% annual investment return is assumed in the actuarial valuation. This is a conservative estimate of the expected long-term return of a balanced and conservative investment portfolio. An explicit rate of inflation is not included in either the investment return or the healthcare cost trend, but, rather, is implicitly included and is presumed to be the same for each.

#### Amortization Method and Period

The level dollar closed amortization method has been used. An amortization period of 30 years has been used for the medical benefits and 10 years for the life insurance benefits. The valuation used the closed group method, under which future entrants are not considered.

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

NOTES TO THE FINANCIAL STATEMENTS, CONTINUED

#### NOTE 12 - Changes in Noncurrent Liabilities:

The following is a summary of changes in noncurrent liabilities for the years ended December 31, 2005, and 2004:

|  | 2000                                    | 6                                  |   | 2005                           | )                           |                                |
|--|---|------------------------------------|---|--------------------------------|-----------------------------|--------------------------------|
|  | Compensated Absences                    |                                    | <u>Total</u>                            | Compensated<br>Absences        | Other<br><u>Liabilities</u> | <u>Total</u>                   |
| Beginning of year<br>Additions<br>Retirement | \$41,082<br>50,450<br>( <u>41,082</u> ) | \$6,944<br>825<br>( <u>7,500</u> ) | \$48,026<br>51,275<br>( <u>48,582</u> ) | \$43,003<br>41,082<br>(43,003) | \$6,187<br>757<br>0-        | \$49,190<br>41,839<br>(43,003) |
| End of year                                  | \$ <u>50,450</u>                        | \$ <u>269</u>                      | \$ <u>50.719</u>                        | \$ <u>41.082</u>               | \$ <u>6,944</u>             | \$ <u>48.026</u>               |

Of the total noncurrent liabilities of \$50,719 and \$48,026 at December 31, 2006 and 2005, \$-0- are due within one year of December 31, 2006 and 2005.

#### NOTE 13 - Contingencies:

The Judicial Expense Fund is named in various suits. It is counsel's opinion at December 31, 2006 and June 19, 2007, of outcomes favorable to the Judicial Expense Fund.

#### NOTE 14 - Payments to the Clerk of Civil District Court Operational Fund:

Act 621 passed by the Legislature and signed by the Governor of the State of Louisiana on June 23, 2006 required the deposit of no less than sixty-percent of the filing fees collected pursuant to Louisiana revised statute 13:1213.1 in the Clerk's operational fund. See report finding reference number 2006-02 for additional discussion.

SCHEDULE I Page 1 of 2

# FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA SCHEDULE OF REVENUES AND EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2006

|          |             | Total                | \$13,149,059 | 127,300            | 959,190         | 402,915 | 93,132       | 4,731.597      |                 | 7,515,582 | 3,394,029         | 27,303       | 34,162                         | 37.100          | 11,008,176            |
|----------|-------------|----------------------|--------------|--------------------|-----------------|---------|--------------|----------------|-----------------|-----------|-------------------|--------------|--------------------------------|-----------------|-----------------------|
|          | Register of | Conveyances          | \$1,266,924  | 12,348             | 93,041          | 125,838 | 1.011        | 1,499,162      |                 | 622,391   | 350,037           | -0-          | o<br>o                         | 0-              | 972,428               |
|          | Recorder of | Mortgages            | \$3,016,758  | 29,152             | 219,655         | ¢       | 2,352        | 3,464,750      |                 | 884,205   | 463,694           | -0-          | þ                              | 37,100          | 1,384,999             |
|          |             | Second City Court    | \$ 118,588   | 1,146              | 8,633           | ¢       | 100          | 126,466        |                 | 262,692   | 123,326           | o-           | o-                             | 0-              | 386,018               |
|          |             | First City Court     | \$ 966,193   | 9,293              | 70,021          | <b></b> | 82,784       | 1,128,291      |                 | 1,237,608 | 467,553           | -0-          | ¢                              | -0-             | 1,705,161             |
|          |             | Civil District Court | \$ 7,780,596 | 75,362             | 567,841         | 80,244  | 6,885        | 8,510,928      |                 | 4,508,686 | 1,989,419         | 27,303       | 34,162                         | 0-              | 6,559,570             |
| REVENUES |             | 9                    | Filing fees  | Remote access fees | Interest income | Grants  | Other income | Total revenues | DIRECT EXPENSES | Salaries  | Employee benefits | interpreters | Juror meals and transportation | UCC filing fees | Total direct expenses |

## JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA SCHEDULE OF REVENUES AND EXPENSES, CONTINUED FOR THE YEAR ENDED DECEMBER 31, 2006

| INDIRECT EXPENSES                                  | Civil District Court | First City Court | Second City Court   | Recorder of<br>Mortgages | Register of Conveyances | Total        |
|--|----------------------|------------------|---------------------|--------------------------|-------------------------|--------------|
| Books, printing and copying Building and personnel | \$ 226,264           | \$ 29,260        | \$ 6,851            | 19,025                   | 9,521                   | \$ 290,921   |
| security   | 74,254               | 8,422            | 1,038               | 26,421                   | 11,191                  | 121,327      |
| Communication                                      | 148,091              | 26,034           | 10,299              | 35,849                   | 23,033                  | 243,307      |
| Depreciation                                       | 274,321              | 36,892           | 5,546               | 99,941                   | 42,731                  | 459,430      |
| Facilities   | 349,901              | 27,316           | 2,009               | 55,721                   | 34,880                  | 469,828      |
| Furniture, equipment and                           |                      |                  |                     |                          |                         |              |
| maintenance 133,524                                | 21,441               | 2,118            | 31,801              | 17,519                   | 206,403                 |              |
| Insurance  | 73,948               | 10,824           | 806                 | 20,658                   | 8,791                   | 115,027      |
| Office supplies and expenses                       | 148,830              | 14,086           | 2,759               | 29,508                   | 11,526                  | 206,709      |
| Postage and couriers                               | 38,554               | 8,901            | 1,090               | 5,058                    | 1,962                   | 55,566       |
| Professional education and                         |                      |                  |                     |                          |                         |              |
| dues   | 73,083               | 2,780            | 1,604               | 8,553                    | 3,041                   | 89,060       |
| Professional services                              | 139,765              | 18,086           | 4,944               | 33,604                   | 34,400                  | 230,800      |
| Other expenses                                     | 1,621,562            | 95.091           | 5,806               | 331,390                  | 125,278                 | 2,179,127    |
| Total indirect expenses                            | 3,302,097            | 299,134          | 44,872              | 697,530                  | 323,873                 | 4,667,505    |
| Total expenses                                     | 9,861,667            | 2,004,295        | 430,889             | 2,082,529                | 1,296,301               | 15,675,681   |
| Excess revenues over (under) expenses              | \$(1.350.739)        | \$_(876,004)     | \$ <u>(302,423)</u> | \$1,382,221 \$_          | \$ 202,861              | \$ (944,084) |

SCHEDULE II
Page 1 of 2

## JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA SCHEDULE OF REVENUES AND EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2005

| REVENUES   |   |  |   |  | 1   |  |
|--|---|--|---|--|---|--|
|  | Civil District Court                        | First City Court                           | Second City Court                             | Recorder of Mortgages                                | Register of Conveyances                             | Total  |
| Filing fees Remote access fees Interest income Grants Other income | \$6,849,947<br>44,932<br>552,169<br>130,663 | \$ 1,616,829<br>10,622<br>33,430<br>14,653 | \$ 168,085<br>1,096<br>3,449<br>-0-<br>18,389 | \$2,970,032<br>19,473<br>61,289<br>21,540<br>271,686 | \$1,236,144<br>8,177<br>25,736<br>21,540<br>250,176 | \$12,841,037<br>84,300<br>676,073<br>188,396 |
| Total revenues   | 7,826,909                                   | 1,693,526                                  | 191,019                                       | 3,344,020  | 1.541,773   | 14,597,247                                   |
| DIRECT EXPENSES  |   |  |   |  |   |  |
| Salaries Employee benefits Court reporters and                     | 5,418,621<br>2,373,280                      | 1,546,757                                  | 303,969<br>154,279                            | 1,146,245<br>534,071                                 | 973,046<br>499,481                                  | 9,388,638<br>4,164,854                       |
| interpreters Juror meals and transportation UCC filing fees        | 22,848<br>48,938<br>-0-                     | 860  | ¢ ¢ \$  | -0-<br>-0-<br>40.119                                 | ¢ ¢ \$  | 23,708<br>48,938<br>40,119                   |
| Total direct expenses  | 7,863,687                                   | 2,151,360                                  | 458.248                                       | 1,720,435  | 1,472,527   | 13,666,257                                   |

## JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA SCHEDULE OF REVENUES AND EXPENSES, CONTINUED FOR THE YEAR ENDED DECEMBER 31, 2005

## INDIRECT EXPENSES

| Register of Conveyances Total | \$ 16,638 \$ 291,202                                  |          | 14,329 193,045 |              | 10,717 335,658 |                          |             |           | 11,480 167,840               | 3,017 71,013         |                            |        | 22,800 149,406        | I              | 425,504 3.043,419       | 1,898,031      | \$ <u>(356.258)</u> \$( <u>2.112.429)</u> |
|-------------------------------|---|----------|----------------|--------------|----------------|--------------------------|-------------|-----------|------------------------------|----------------------|----------------------------|--------|-----------------------|----------------|-------------------------|----------------|---|
| Recorder of Mortgages         | \$ 25,038   | 25,812   | 24,571         | 76,165       | 36,211         |                          | 39,008      | 20,507    | 27,666                       | 7,622                |                            | 8,608  | 25,084                | 279,016        | 595,308                 | 2,315,743      | \$1,028,277                               |
| Second City Court             | \$ 5,304  | 13,932   | 6,203          | 5,745        | 2,604          |                          | 2,446       | 2,465     | 3,227                        | 2,364                |                            | 6,065  | 4,983                 | 7.693          | 63,031                  | 521,279        | \$(330,260)                               |
| First City Court              | \$ 37,452   | 14,189   | 28,759         | 56,195       | 35,773         |                          | 21,579      | 15,264    | 21,928                       | 11,084               |                            | 23,466 | 19,251                | 33.047         | 317,987                 | 2,469,347      | \$ (775,821)                              |
| Civil District Court          | \$ 206,770  | 59,916   | 119,183        | 205,332      | 250,353        |                          | 130,010     | 66,085    | 103,539                      | 46,926               |                            | 85,938 | 77,288                | 290,249        | 1,641,589               | 9,505,276      | \$ (1,678,36 <u>7</u> )                   |
|                               | Books, printing and copying<br>Building and personnel | security | Communication  | Depreciation | Facilities     | Furniture, equipment and | maintenance | Insurance | Office supplies and expenses | Postage and couriers | Professional education and | dues   | Professional services | Other expenses | Total indirect expenses | Total expenses | Excess revenues over (under) expenses     |

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGETED AND ACTUAL

(NON-GAAP BUDGETARY BASIS)
FOR THE YEARS ENDED DECEMBER 31, 2006 and 2005
(UNAUDITED)

-----2006-----

#### REVENUES

| ,                              | BUDGI                  | ETED                    |                         | VARIANCES<br>(FAVORABLE)   |
|--------------------------------|------------------------|-------------------------|-------------------------|----------------------------|
|                                | ORIGINAL               | FINAL                   | <u>ACTUAL</u>           | UNFAVORABLE                |
| Filing fees Remote access fees | \$17,250,000<br>80,000 | \$13,193,700<br>101,000 | \$13,149,060<br>127,300 | \$ <b>44,</b> 640 (26,300) |
| Interest revenue               | 380,000                | 253,000                 | 959,190                 | (706,190)                  |
| Other revenue                  | 85,462                 | 165,540                 | <u>496,047</u>          | (330,507)                  |
| Total revenues                 | <u>17,795,942</u>      | 13,713,240              | <u>14.731.597</u>       | (1.018.357)                |
|                                | DIRECT 1               | EXPENDITUR              | ES                      |                            |
| Salaries                       | 11,554,102             | 7,422,000               | 7,515,582               | 93,582                     |
| Employee benefits              | 4,171,355              | 2,615,288               | 2,536,973               | (78,315)                   |
| Court reporters and            |                        |                         |                         |                            |
| interpreters                   | 31,200                 | 25,150                  | 27,303                  | 2,153                      |
| Juror meals and                |                        |                         |                         |                            |
| transportation                 | 83,000                 | 24,200                  | 34,162                  | 9,962                      |
| UCC filing fees                | 60,000                 | 50,000                  | <u>37.100</u>           | <u>(12,900</u> )           |
| Total direct                   |                        |                         |                         |                            |
| expenditures                   | <u>15.899,657</u>      | 10.136,638              | 10,151,120              | <u>(14,482</u> )           |

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGETED AND ACTUAL

> (NON-GAAP BUDGETARY BASIS), CONTINUED FOR THE YEARS ENDED DECEMBER 31, 2006 and 2005 (UNAUDITED)

|      | <br> |
|------|------|
| 2006 |      |
| 700h |      |
|      |      |
|      |      |
|      |      |

|   | INDIRECT EX         | PENDITURES          |                     |                     |
|---|---------------------|---------------------|---------------------|---------------------|
|   |                     |                     |                     | VARIANCES           |
|   |                     | UDGETED             |                     | (FAVORABLE)         |
|   | <u>ORIGINAL</u>     | FINAL               | ACTUAL              | UNFAVORABLE         |
| Books, printing and copying   | \$ 457,810          | \$ 306,350          | \$ 290,921          | \$ (15,429)         |
| Building and personnel  |                     |                     | ,                   |                     |
| security  | 150,520             | 126,400             | 121,327             | 5,073               |
| Capital expenditures  | 810,000             | -0-                 | 508,683             | 508,683             |
| Communication   | 287,189             | 245,632             | 243,307             | (2,325)             |
| Facilities  | 614,750             | 403,410             | 469,828             | 66,418              |
| Furniture, equipment and  |                     |                     |                     |                     |
| maintenance   | 254,602             | 173,196             | 206,403             | 33,207              |
| Insurance   | 135,521             | 116,752             | 115,027             | (1,725)             |
| Office supplies and expenditures  | 236,200             | 195,910             | 206,709             | 10,799              |
| Postage and couriers  | 103,930             | 60,029              | 55,566              | (4,463)             |
| Professional education and dues   | 235,200             | 69,894              | 89,060              | 19,166              |
| Professional services   | 181,970             | 207,051             | 230,801             | 23,750              |
| Other expenditures  | 24,120              | 698,662             | 652,340             | (46,322)            |
| Clerk's salary fund expense   |                     | -0-                 | 1.526.784           | 1,526,784           |
| Total indirect expenditures   | 3.491,812           | 2,603,286           | 4,716.756           | 2,113,470           |
| Total expenditures  | 19,391,469          | 12,739,924          | 14.867.876          | 2.127.952           |
| Excess (deficiency) of revenues over  |                     |                     |                     |                     |
| expenditures before other financing   |                     |                     |                     |                     |
| sources (uses)  | (1,595,527)         | 973,316             | (136,279)           | 1,109,595           |
| Other financing sources (uses)  | 1.600.000           |                     |                     |                     |
| Net Excess (deficiency) of revenues and                                       |                     |                     |                     | ,                   |
| <ul> <li>other financing sources (uses)</li> <li>over expenditures</li> </ul> | 4,473               | 973,316             | (136,279)           | \$ <u>1.109.595</u> |
| orm organisms   | 7,712               | 272,210             | (130,213)           | W_1.107.03.4        |
| Fund balance, beginning of year   | 6.815,998           | 6.815.998           | <u>6.815.998</u>    |                     |
| Fund balance, end of year   | \$ <u>5.220.471</u> | \$ <u>7.789.314</u> | \$ <u>6.679.719</u> |                     |

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGETED AND ACTUAL

(NON-GAAP BUDGETARY BASIS)

FOR THE YEARS ENDED DECEMBER 31, 2006 and 2005 (UNAUDITED)

\_\_\_\_2005-----

#### REVENUES

|   | BUDGE   | רופיד   |  | VARIANCES<br>(FAVORABLE)   |
|---|---|---|--|--|
|   | ORIGINAL  | FINAL   | ACTUAL   | UNFAVORABLE<br>UNFAVORABLE   |
| Filing fees Remote access fees Interest revenue Grants Other revenue Total revenues | \$17,325,000<br>60,000<br>225,000<br>-0-<br>496,369<br>18,106,369 | \$17,325,000<br>60,000<br>225,000<br>-0-<br>496,369<br>18,106,369 | \$12,841,037<br>84,300<br>676,073<br>188,396<br> | \$ (4,483,963)<br>24,300<br>451,073<br>188,396<br>311,072<br>(3,509,122) |
|   |   | EXPENDITUR  |  | 1212 M2.1392)  |
| Salaries Employee benefits Court reporters and                                      | 11,393,260<br>3,512,890   | 11,393,260<br>3,512,890   | 9,389,802<br>3,327,093                           | (2,003,458)<br>(185,797)   |
| interpreters Juror meals and transportation   | 32,000<br>83,500  | 32,000<br>83,500  | 23,708<br>48,938                                 | (8,292)  |
| UCC filing fees   | 65,000  | 65,000  | 40,119   | (34,562)<br>(24,881)   |
| Total direct expenditures   | <u>15.086.650</u>   | <u>15,086,650</u>   | 12,829,660                                       | (2,256,990)  |

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGETED AND ACTUAL

(NON-GAAP BUDGETARY BASIS), CONTINUED FOR THE YEARS ENDED DECEMBER 31, 2006 and 2005 (UNAUDITED)

-----2005------

#### INDIRECT EXPENDITURES

|                                  |          |                    |             |                 |               |                 | VAR | LANCES                 |
|----------------------------------|----------|--------------------|-------------|-----------------|---------------|-----------------|-----|------------------------|
|                                  |          | ]                  | BUD         | GETED           | (F <i>A</i>   | VORABLE         | 3)  | •                      |
|                                  |          | <u>ORIGINAL</u>    |             | <u>FINAL</u>    | A             | CTUAL           | UNF | AVORABLE               |
|                                  |          |                    | _           |                 |               |                 |     |                        |
| Books, printing and copying      | \$       | 514,257            | \$          | 514,257         | \$ :          | 291,202         | \$  | (223,055)              |
| Building and personnel           |          |                    |             |                 |               |                 |     |                        |
| security                         |          | 190,560            |             | 190,560         |               | 124,688         |     | (65,872)               |
| Communication                    |          | 259,890            |             | 259,890         |               | 193,045         |     | (66,845)               |
| Facilities                       |          | 693,400            |             | 693,400         |               | 335,658         |     | (357,742)              |
| Furniture, equipment and         |          |                    |             |                 |               |                 |     |                        |
| maintenance                      |          | 298,026            |             | 298,026         |               | 216,952         |     | (81,074)               |
| Insurance ·                      |          | 105,466            |             | 105,466         |               | 112,973         |     | 7,507                  |
| Office supplies and expenditures |          | 255,100            |             | 255,100         |               | 167,840         |     | (87,260)               |
| Postage and couriers             |          | 99,200             |             | 99,200          |               | 71,013          |     | (28,187)               |
| Professional education and dues  |          | 256,900            |             | 256,900         |               | 132,032         |     | (124,868)              |
| Professional services            |          | 219,250            |             | 219,250         |               | 149,406         |     | (69,844)               |
| Capital expenditures             |          | 1,985,000          | 1           | ,985,000        |               | 556,713         |     | (1,428,287)            |
| Other expenditures               | _        | 21,220             |             | 21,220          |               | 872 <u>.035</u> |     | 850,815                |
| on . 1 * 1 *                     |          |                    |             | 202.242         | _             |                 |     |                        |
| Total indirect expenditures      | _        | 4 <u>,898,269</u>  | _4          | <u>.898,269</u> | _3,           | <u>223,557</u>  | _   | <u>(1,674,712</u> )    |
| Total expenditures               | 1        | 9,984,919          | 19          | ,984,919        | 16            | 053,217         |     | (3,931,702)            |
| 10 to 11 p 20 to 10              | -        |                    |             | 1201122         |               | <u> </u>        | _   | ( <u>J.) J. (VZ</u> )  |
| Excess (deficiency) of revenues  |          |                    |             |                 |               |                 |     |                        |
| over expenditures                | \$ (1    | .878 <u>.550</u> ) | \$ (1       | .878.550)       | (1.4          | 55,970)         |     | \$ <u>(422,580)</u>    |
| <b>.</b>                         | `=##     | <del></del>        |             |                 | (-)           | ,.              |     | + <u>1 12212 0 0</u> / |
| Fund balance, beginning of year  | <u> </u> | 3 <u>,433,675</u>  | 8           | <u>,433,675</u> | 8.            | 271,968         |     |                        |
|                                  | _        |                    | _           |                 |               |                 |     |                        |
| Fund balance, end of year        |          |                    | \$ <u>6</u> | <u>,555,125</u> | \$ <u>6,5</u> | 55.125          | ;   | § <u>6,815,998</u>     |

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

SCHEDULE OF BUDGETARY TO GAAP RECONCILIATION FOR THE YEAR ENDED DECEMBER 31, 2006 and 2005 (UNAUDITED)

The Schedule of Revenues, Expenditures, and Changes in Fund Balance - Budgeted and Actual presents comparison of the Judicial Expense Fund's legally adopted original budget and final (non-GAAP basis) with actual data on a budgetary basis. The accounting principles applied by the Judicial Expense Fund for the purposes of developing data for its budget differs from those used to present the basic financial statements (GAAP Basis)

A reconciliation of the previously described basis follows:

|   | <u> 2006</u>         | <u>2005</u>           |
|---|----------------------|-----------------------|
| Excess of revenues and other financing sources (uses) over expenditures (budgetary basis) | \$(136,279)          | \$(1,455,970)         |
| Adjustments:  |                      |                       |
| Capital additions   | 508,683              | 556,712               |
| Depreciation expense  | (459,431)            | (376,575)             |
| Compensated absences  | (2,022)              | 1,165                 |
| Postemployment benefits   | (855,035)            | (837,761)             |
| Change in net assets  | \$( <u>944,084</u> ) | \$ <u>2,112,429</u> ) |

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS NOTES TO BUDGETARY DATA INFORMATION

Preparation of the budget begins in the Fiscal Administration office of the Judicial Administrator. The Chief Accountant compiles actual historical financial information for the completed year(s) for each of the eleven departments comprising the Judicial Expense Fund. The Chief Judge writes a letter to the five parochial officials presenting this compiled information and asking for their input for an upcoming budget within four weeks.

The Chief Accountant and Judicial Administrator then prepare budgets for the remaining eight departments, as well as the budget for the Judicial Expense Fund as a whole.

In accordance with the Judicial Expense Fund and Performance Accountability Act of 1999, each year the Judges En Banc submit their strategic plan to improve performance to the Louisiana Supreme Court. The Judicial Expense Fund has actively participated in the Strategic Plan of the Trial Courts since 2000, and aspects of this plan are incorporated into the budget.

Upon completion, the entity-wide budget is presented to the Finance Committee of the Judges En Banc, for their review. Once the Finance Committee approves both an operating budget and capital expenditure budget they present their recommendation to the Judges En Banc. According to section LSA-R.S.39:1309 the budget is adopted at an open meeting during which the public is invited to comment.

The Fiscal Administration office monitors revenues and controls expenditures according to section 1311. If it becomes necessary to amend the budget, the Chief Accountant and the Judicial Administrator will prepare an amended budget and present it to the Finance Committee for approval. The Finance Committee will recommend an amended budget to the Judges En Banc, who will formally adopt the amended budget at an open meeting according to section LSA-R.S.39:1310.

### STATISTICAL

SECTION



JUDICIAL EXPENSE FUND

Net Assets Last Six Fiscal Years

| Year | invested in<br>Capital Assets | <br>Unrestricted | _  | Restricted | _  | Total Net Assets |
|------|-------------------------------|------------------|----|------------|----|------------------|
| 2001 | \$ 400,452                    | \$<br>6,500,663  | \$ | 0          | \$ | 6,901,115        |
| 2002 | 1,019,431                     | 5,975,843        |    | 0          |    | 6,995,274        |
| 2003 | 970,548                       | 5,938,830        |    | . 0        |    | 6,909,378        |
| 2004 | 890,203                       | 7,367,743        |    | 0          |    | 8,257,946        |
| 2005 | 1,087,616                     | 5,057,901        |    | 0          |    | 6,145,517        |
| 2006 | 1,137,537                     | 4,063,896        |    | 0          |    | 5,201,433        |

Full accrual basis of accounting invested in Capital Assets are net of related debt GASB 34 was implemented in 2001

#### Change in Net Assets Last Six Fiscal Years

|                                | 2001            | 2002        | 2003          | 2004                | 2005                  | 2006                |
|--------------------------------|-----------------|-------------|---------------|---------------------|-----------------------|---------------------|
| Expenses                       |                 |             |               |                     |                       |                     |
| Civil District Court           | \$ 8,959,980 \$ | 9,696,449   | \$ 10,148,615 | \$ 10,060,507       | \$ 9,505,275          | \$ 9,866,943        |
| First City Court               | 2,344,138       | 2,457,749   | 2,402,188     | 2,480,650           | 2,469,347             | 2,001,215           |
| Second City Court              | 467,352         | 479,180     | 522,841       | 548,597             | 521 <b>,280</b>       | 430,493             |
| Recorder of Mortgages          | 1,760,655       | 1,908,478   | 2,016,521     | 2,074,913           | 2,315,742             | 2,080,727           |
| Register of Conveyances        | _1,379,061_     | 1,346,911   | 1,395,715     | 1,593,107           | 1,898,031             | 1,296,302           |
| Total expenses                 | 14,911,186      | 15,888,767  | 16,485,880    | 16,767,774          | 16,709,675            | 15,675,680          |
| Program Revenues: Charges for  | Services        |             |               |                     | •                     |                     |
| Civil District Court           | 8,163,918       | 8,386,991   | 8,353,628     | 9,644,040           | 6,894,879             | 7,855,956           |
| First City Court               | 2,215,496       | 2,151,160   | 2,053,891     | 2,180,858           | 1,627,451             | 975,486             |
| Second City Court              | 210,591         | 192,976     | 200,144       | 192,916             | 169,181               | . 19,734            |
| Recorder of Mortgages          | 3,190,362       | 3,482,960   | 4,098,939     | 4,112,471           | 2,989,605             | 3,045,910           |
| Register of Conveyances        | 1,213,193       | 1,293,788   | 1,462,205     | 1,658,526           | 1,244,321             | 1,279,272           |
| •                              | 14,993,560      | 15,507,875  | 16,168,807    | 17,788,811          | 12,925,337            | 13,276,358          |
| Program Revenues: Operating Gr | rants           |             |               |                     |                       |                     |
| Civit District Court           | 0               | 0           | 30,050        | 39, <b>55</b> 7     | 130,663               | 80,244              |
| First City Court               | 0               | 0           | 0             | O                   | 14,652                | 0                   |
| Recorder of Mortgages          | 0               | 0           | 0             | 0                   | 21,540                | 0                   |
| Register of Conveyances        | ٥               | D           | 0             | 0                   | 21,540                | 196,833             |
| Total program revenues         | 14,993,560      | 15,507,875  | 16,198,857    | 17,828,368          | 188,395               | 125,838             |
| Net Revenues (Expenses)        |                 |             |               |                     |                       |                     |
| Civil District Court           | (796,062)       | (1,309,458) | (1,764,937)   | (376,910)           | (2,479,733)           | (1,930,743)         |
| First City Court               | (128,642)       | (306,589)   | (348,297)     | (299,792)           | (827,244)             | (1,025,729)         |
| Second City Court              | (256,761)       | (286,204)   | (322,697)     | (355,681)           | (352,099)             | (310,759)           |
| Recorder of Mortgages          | 1,429,707       | 1,574,482   | 2,082,418     | 2,037,558           | 695,303               | 1,162,016           |
| Register of Conveyances        | (165,868)       | (53,123)    | 66,490        | 65,419              | (632,170)             | 108,808             |
| Total net revenues (expenses)  | 82,374          | (380,892)   | (287,023)     | 1,070,594           | (3,595,943)           | (1,996,407)         |
| General Revenues               |                 |             |               |                     |                       |                     |
| Interest                       | 475,638         | 256,016     | 194,713       | 272,244             | 676,073               | 959,191             |
| Other                          | 8,386           | 12,860      | 6,414         | 5,730               | 807,441               | 93,132              |
| Total general revenues         | 484,024         | 268,876     | 201,127       | 277,974             | 1,483,514             | 1,052,323           |
| Change in net assets           | \$566,398_1     | (112,016)   | \$(85,896)    | \$ <u>1,348,568</u> | \$ <u>(2,112,429)</u> | \$ <u>(944,084)</u> |

Full accrual basis of accounting GASB 34 was implemented in 2001

Governmental Fund Balance Last Ten Fiscal Years

| Year | _  | Reserved<br>Fund Balance |    | Unreserved<br>Fund Balance |
|------|----|--------------------------|----|----------------------------|
|      |    |                          |    |                            |
| 1997 | \$ | 0                        | \$ | 695,601                    |
| 1998 |    | 0                        |    | 3,144,802                  |
| 1999 |    | . 0                      |    | 4,701,121                  |
| 2000 |    | 0                        |    | 6,273,727                  |
| 2001 |    | 0                        | •  | 6,747,012                  |
| 2002 |    | 0                        |    | 6,032,363                  |
| 2003 |    | 0                        |    | 5,994,547                  |
| 2004 |    | 0                        |    | 7,416,933                  |
| 2005 |    | . 0                      | ٠  | 6,815,998                  |
| 2006 |    | 0                        |    | 6,697,551                  |

Modified accrual basis

Changes in Governmental Fund Balance Last Ten Fiscal Years

| ž  | 1997  | 1998  | 1999  | 2000  | 2001  | 2002   | 2003   | 2004   | 2005   | 2006  |
|--|---|---|---|---|---|--|--|--|--|---|
| Kevenues<br>Filing Fees<br>Interest<br>Grants<br>Other   | \$ 11,840,496<br>400,380<br>0<br>72,084                     | \$ 14,283,360 \$ 14<br>368,247<br>0<br>86,442               | \$ 14,334,911<br>446,166<br>0<br>285,046                    | \$ 14,722,820<br>668,569<br>0<br>381,103                    | \$ 14,964,684<br>475,638<br>0<br>37,262                     | \$ 15,455,440<br>256,016<br>0<br>65,295                      | \$ 16,120,382<br>194,713<br>0<br>84,889                      | \$ 17,716,511 \$<br>272,244<br>0<br>117,587                  | 12,841,037 \$<br>676,073<br>188,386<br>891,741                     | 13,276,359<br>959,191<br>402,915<br>220,432                 |
| Total revenues   | 12,312,980  | 14,738,049  | 15,066,123  | 15,772,492  | 15,477,584  | 15,776,751   | 16,399,984   | 18,106,342   | 14,597,247   | 14,731,597  |
| Expenditures Civil District Court First City Court Second City Court Recorder of Mortgages Register of Conveyances | 7,521,407<br>1,837,490<br>377,733<br>1,791,186<br>1,149,047 | 7,114,792<br>1,854,586<br>377,282<br>1,792,702<br>1,149,486 | 8,175,500<br>2,025,964<br>432,152<br>1,616,353<br>1,259,835 | 8,643,838<br>2,239,086<br>411,090<br>1,621,870<br>1,284,002 | 9,219,855<br>2,248,376<br>441,541<br>1,738,581<br>1,355,946 | 10,012,193<br>2,567,342<br>490,878<br>2,024,759<br>1,396,228 | 10,108,088<br>2,389,308<br>520,046<br>2,021,730<br>1,398,628 | 10,018,600<br>2,462,551<br>550,151<br>2,064,648<br>1,588,006 | 9,505,276<br>2,469,347<br>521,279<br>2,315,743<br>1,898,031        | 9,861,667<br>2,004,295<br>430,889<br>2,082,529<br>1,296,301 |
| Total expenditures   | 12,676,863  | 12,288,848  | 13,509,804  | 14,199,886  | 15,004,299  | 16,491,400   | 16,437,800   | 16,683,956   | 16,709,676   | 15,675,681  |
| Increase (decrease) in fund balance  | \$ (363,903) \$ 2,449,201 \$ 1                              | \$ 2,449,201  | \$ 1,556,319  | ,556,319 \$ 1,572,606                                       |   | \$ (714,649)   | \$ (37,816)  | \$ 1,422,386 \$  | \$ 473,285 \$ (714,649) \$ (37,816) \$ 1,422,386 \$ (2,112,429) \$ | (944,084)   |

#### Revenue Rates and Base Last Ten Fiscal Years (Unaudited)

| Function             | Year |    | New<br>Suits Filed |    | Filing Fees<br>Revenue | Average<br>Revenue<br>Per New Suit | Average<br>Cost per<br>New Suit |
|----------------------|------|----|--------------------|----|------------------------|------------------------------------|---------------------------------|
| Civil District Court | 1997 | \$ | 23,062             | \$ | 6,372,860              | 276                                | 326                             |
|                      | 1998 | •  | 22,438             | •  | 7,821,976              | 349                                | 317                             |
|                      | 1999 |    | 21,341             |    | 7,348,701              | 344                                | 383                             |
|                      | 2000 |    | 20,365             |    | 8,050,486              | 395                                | 424                             |
|                      | 2001 |    | 21,587             |    | 8,148,254              | 377                                | 427                             |
|                      | 2002 |    | 20,257             |    | 8,358,140              | 413                                | 494                             |
|                      | 2003 |    | 19,149             |    | 8,328,592              | 435                                | 52 <b>8</b>                     |
|                      | 2004 |    | 18,763             |    | 9,605,853              | 512                                | 534                             |
|                      | 2005 |    | 13,821             |    | 6,849,947              | 497                                | 688                             |
|                      | 2006 |    | 14,388             |    | 6,253,813              | 435                                | 685                             |
| First City Court     | 1997 | \$ | 20,028             | \$ | 2,009,388              | 100                                | 92                              |
| •                    | 1998 |    | 19,788             |    | 2,239,458              | 113                                | 94                              |
|                      | 1999 |    | 19,625             |    | 2,318,512              | 118                                | 103                             |
|                      | 2000 |    | 19,573             |    | 2,228,845              | 114                                | 114                             |
|                      | 2001 |    | 19,752             |    | 2,210,689              | 112                                | 114                             |
|                      | 2002 |    | 18, <b>8</b> 04    |    | 2,143,334              | 114                                | 137                             |
|                      | 2003 |    | 16,725             |    | 2,047,741              | 122                                | 143                             |
|                      | 2004 |    | 15,236             |    | 2,171,985              | 143                                | 162                             |
|                      | 2005 |    | 12,397             |    | 1,616,829              | 130                                | 199                             |
|                      | 2006 |    | 6,195              |    | 966,193                | 156                                | 323                             |
| Second City Court    | 1997 | \$ | 1,892              | \$ | 142,025                | 75                                 | 200                             |
| • • •                | 1998 | •  | 2.056              |    | 173,166                | 84                                 | 184                             |
|                      | 1999 |    | 2,095              |    | 188,247                | 90                                 | 206                             |
|                      | 2000 |    | 2,511              |    | 199,745                | 80                                 | 164                             |
|                      | 2001 |    | 2,671              |    | 210,237                | 79                                 | 165                             |
|                      | 2002 |    | 2,372              |    | 192,777                | 81                                 | 207                             |
|                      | 2003 |    | 2,078              |    | 199,563                | 96                                 | 250                             |
| •                    | 2004 |    | 1,774              |    | 192,121                | 108                                | 310                             |
|                      | 2005 |    | 1,778              |    | 168,085                | 95                                 | 293                             |
| •                    | 2006 |    | 1,248              |    | 118,588                | 95                                 | 345                             |

Filing fees are paid by litigants to the suits.

Revenue Rates and Base Last Ten Fiscal Years (Unaudited)

| Function   | Year | New<br>Instruments<br>Recorded | Filing Fees<br>Revenue | Average<br>Revenue per<br>Instrument<br>Recorded | Average<br>Cost per<br>Instrument<br>Recorded |
|--|------|--------------------------------|------------------------|--|---|
| Recorder of Mortgages  | 1997 | 61,614                         | 2,268,448              | 37   | 29  |
| The state of the s | 1998 | 61.083                         | 2,863,860              | 47   | . 29  |
|  | 1999 | 58.037                         | 3,183,661              | 55   | 28  |
|  | 2000 | 55,286                         | 2,957,080              | 54   | 29  |
|  | 2001 | 55,508                         | 3,184,732              | 57   | 31  |
|  | 2002 | 62,277                         | 3,471,687              | 56   | 33  |
|  | 2003 | 59,611                         | 4,086,639              | 69   | 34  |
|  | 2004 | 52,567                         | 4,095,770              | 78   | 39  |
|  | 2005 | 39,648                         | 2,970,032              | 75   | 58  |
|  | 2006 | unavallabie                    | 3,016,758              | unavailable                                      | unavallable                                   |
| Register of Conveyances  | 1997 | 18.741                         | 1,047,775              | 56   | 61  |
| <b>3</b>   | 1998 | 19.742                         | 1.184.900              | 60   | 58  |
|  | 1999 | 20,082                         | 1,295,790              | 65   | 63  |
|  | 2000 | 19,476                         | 1,276,664              | 66   | 66  |
|  | 2001 | 19,097                         | 1,210,772              | 63   | 71  |
|  | 2002 | 21,553                         | 1,289,502              | 60   | 65  |
|  | 2003 | 23,086                         | 1,457,847              | 63   | 61  |
|  | 2004 | 39,382                         | 1,651,802              | 42   | 40  |
|  | 2005 | 18,234                         | 1,236,144              | 68   | 104   |
|  | 2006 | unavaiiable                    | 1,266,924              | unavaliable                                      | unavaliabie                                   |

Demographic and Economic Indicators
Orleans Parish
Last Ten Years
(Unaudited)

| Year    | Population    | Total<br>Personal<br>Income | Per Capital Personal Income | Unemployment<br>Rate |
|---------|---------------|-----------------------------|-----------------------------|----------------------|
| 1997 \$ | 488,061 \$    | 11,550,032                  | \$ 23,665                   | 6.7%                 |
| 1998    | 485,801       | 12,125,252                  | 24,959                      | 6.1%                 |
| 1999    | 485,511       | 12,140,253                  | 25, <b>005</b>              | 5.1%                 |
| 2000    | 483,667       | 12,689,000                  | 26,235                      | 5.4%                 |
| 2001    | 478,427       | 13,313,564                  | 27,828                      | 5.8%                 |
| 2002    | 473,089       | 13,766,830                  | 29,100                      | 6.2%                 |
| 2003    | 467,934       | 14,109,070                  | 30,152                      | 6.5%                 |
| 2004    | 458,393       | 14,115,285                  | 30,749                      | 5.5%                 |
| 2005    | 452,170       | 5,804,391                   | 12,837                      | 6.2%                 |
| 2006    | Not available | Not available               | Not available               | 4.7%                 |

Source for unemployment rates: Louisiana Department of Labor

Source for all other statistics: Bureau of Economic Analysis, U.S. Department of Commerce

Principal Employers in Orleans Parish Current Year and Nine Years Ago (Unaudited)

| Year         | Total<br>Employment | Principal Employers (Largest to Smallest)  | Number of<br>Employees  |
|--------------|---------------------|--|---|
| 1995 186,900 |                     | Orleans Parish School Board City of New Orleans Tulane University The Medical Center of Louisiana LSU Medical Center New Orleans (self support) United States Postal Service Martin-Marietta Corporation Mercy+Baptist Medical Center LSU Medical Center New Orleans (general support) Tulane Medical Center Hospital Clinic | 1,000 or more<br>1,000 or more |
| 2004         | 251,498             | LSU Health Tulane University LSU Medical Center - Charity Medical Center of Louisiana University Hospital United States Postal Service University of New Orleans Memorial Medical Center Lockheed Martin Michoud Operations New Orleans Police Department  | 5,000 - 9,999<br>5,000 - 9,999<br>5,000 - 9,999<br>5,000 - 9,999<br>5,000 - 9,999<br>1,000 - 4,999<br>1,000 - 4,999<br>1,000 - 4,999<br>1,000 - 4,999 |

2006 Not available

Source: Louisiana Department of Labor

#### **EXHIBIT H**

#### JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

#### Number of Employees Last Ten Years (Unaudited)

| Year | Civil District<br>Court | First City<br>Court | Second City<br>Court | Recorder of<br>Mortgages | Register of<br>Conveyances | Administration | Total |
|------|-------------------------|---------------------|----------------------|--------------------------|----------------------------|----------------|-------|
| 1997 | 221                     | 45                  | 8                    | 74                       | 41                         | 17             | 406   |
| 1998 | 219                     | 49                  | 7                    | <del>6</del> 1           | 47                         | 28             | 411   |
| 1999 | 209                     | 59                  | 12                   | 61                       | 48                         | 28             | 417   |
| 2000 | 233                     | 69                  | 12                   | 57                       | <b>4</b> 4                 | 32             | 447   |
| 2001 | 266                     | 62                  | 14                   | 56                       | 44                         | 22             | 464   |
| 2002 | 270                     | . 68                | 12                   | 53                       | 43                         | 21             | 467   |
| 2003 | 256                     | 64                  | 10                   | 53                       | 44                         | 19             | 446   |
| 2004 | 251                     | 63                  | 15                   | 49                       | 38                         | 16             | 432   |
| 2005 | 67                      | 18                  | 4                    | 18                       | 14                         | 9              | 130   |
| 2008 | 116                     | 28                  | 5                    | 28                       | 20                         | 13             | 210   |

in 1998 nine positions were reclassified from Civil District Court to Administration. In 2001 these nine positions, plus one more, were reclassified back to Civil District Court from Administration.

In 2004 Second City Court used 4 part-time employees instead of replacing the one full-time employee who had retired.

Note: This table persetns the number of employees, those who received a Form W-2, and not the number of positions. For example, if an employee retired in mid-year and was replaced with a newly hired employee, this table counts two employees while there was only one position.

Civil District Court
Cases Filed and Jury Trials
Last Ten Years
(Unaudited)

| Year | Civil Cases<br>Filed | Jury<br>Trials      |
|------|----------------------|---------------------|
|      |                      |                     |
| 1997 | 23,062               | 99                  |
| 1998 | 22,438               | 77                  |
| 1999 | 21,341               | 64                  |
| 2000 | 20,365               | 62                  |
| 2001 | 21,587               | 66                  |
| 2002 | 20,257               | 81                  |
| 2003 | 19,149               | 56                  |
| 2004 | 18,763               | 70                  |
| 2005 | 13,821               | 41                  |
| 2006 | unavailable          | unavail <b>able</b> |

First and Second City Courts
Cases Filed and Terminated
Last Ten Years
(Unaudited)

|                   |        | Civil Cases | Civil Cases |
|-------------------|--------|-------------|-------------|
| Court             | Year   | Filed       | Terminated  |
| Fi-1 04 . 0       | 4007   | 20, 222     | 47.500      |
| First City Court  | 1997   | 20,028      | 17,566      |
|                   | 1998   | 19,788      | 15,227      |
|                   | 1999   | 19,625      | 13,994      |
|                   | 2000   | 19,573      | 13,509      |
|                   | 2001   | 19,752      | 14,246      |
|                   | 2002   | 18,804      | 14,181      |
|                   | 2003 · | 16,725      | 12,652      |
|                   | 2004   | 15,236      | 11,403      |
|                   | 2005   | 12,397      | 8,392       |
|                   | 2006   | unavailable | unavailable |
|                   |        |             |             |
| Second City Court | 1997   | 1,892       | 1,083       |
|                   | 1998   | 2,056       | 1,224       |
|                   | 1999   | 2,095       | 1,360       |
|                   | 2000   | 2,511       | 1,305       |
|                   | 2001   | 2,671       | 1,444       |
|                   | 2002   | 2,372       | 1,203       |
|                   | 2003   | 2,078       | 1,882       |
|                   | 2004   | 1,774       | 1,576       |
|                   | 2005   | 1,778       | .,.,        |
|                   | 2006   | unavailable | unavailable |

Documents Recorded and Completed
Last Ten Years
(Unaudited)

| Function    | Year | New<br>Instrument<br>Numbers<br>Issued | Mortgage<br>Certificates<br>Completed | Releases<br>Completed |
|-------------|------|--|---------------------------------------|-----------------------|
| Recorder of | 1997 | 61, <b>6</b> 14                        | Not available                         | Not available         |
|             |      | ,                                      |                                       |                       |
| Mortgages   | 1998 | 61,083                                 | Not available                         | Not available         |
|             | 1999 | 58,037                                 | Not available                         | Not available         |
|             | 2000 | 55,286                                 | Not available                         | Not available         |
|             | 2001 | 55,508                                 | Not available                         | Not available         |
|             | 2002 | 62,277                                 | Not available                         | Not available         |
|             | 2003 | 59,611                                 | 9,792                                 | 37,311                |
|             | 2004 | 52,567                                 | 8,115                                 | 39,749                |
|             | 2005 | 39,648                                 | 7,372                                 | 23,410                |
|             | 2006 | unavailable                            | unavailable                           | unavailable           |

Documents Recorded and Completed

Last Ten Years

(Unaudited)

| Function    | Year | New<br>Instrument<br>Numbers<br>Issued | Conveyance<br>Certificates<br>Completed |
|-------------|------|--|---|
| Register of | 1997 | 18,741                                 | Not available                           |
| Conveyances | 1998 | 19,742                                 | Not available                           |
|             | 1999 | 20,062                                 | Not available                           |
|             | 2000 | 19,476                                 | Not avaitable                           |
|             | 2001 | 19,097                                 | Not available                           |
|             | 2002 | 21,553                                 | Not available                           |
|             | 2003 | 23,086                                 | 7,321                                   |
|             | 2004 | 39,382                                 | 6,975                                   |
|             | 2005 | 18,234                                 | 5,222                                   |
|             | 2006 | unavailable                            | unavailable                             |

Investments in Capital Assets Last Ten Years

| Function             | _ Year     | Computer<br>Equipment | Computer<br>Software | Office<br>Equipment | Furniture<br>and Fixtures | Construction in Progress | Leasehold<br>Improvements | Total   |
|----------------------|------------|-----------------------|----------------------|---------------------|---------------------------|--------------------------|---------------------------|---------|
| Civil District Court | 1997 \$    | 6 0                   | \$ 0                 | 27,200              | 3,644                     | 0                        | 0                         | 30,844  |
|                      | 1998       | 6,583                 | 3,495                | 0                   | 0                         | 0                        | 0                         | 10,078  |
|                      | 1999       | 34,487                | 32,225               | 0                   | 0                         | 0                        | 0                         | 66,712  |
|                      | 2000       | 9,664                 | 0                    | 16,850              | 13,627                    | 0                        | 0                         | 40,141  |
|                      | 2001       | 12,719                | 4,984                | 3,200               | 22,122                    | 0                        | 0                         | 43,025  |
|                      | 2002       | 27,853                | 13,375               | 4,095               | 10,870                    | 0                        | 0                         | 56,193  |
|                      | 2003       | 15,050                | 9,311                | 0                   | 2,849                     | . 0                      | 0                         | 27,210  |
| ,                    | 2004       | 7,356                 | 9,840                | (10,680)            | 0                         | 0                        | 0                         | 6,516   |
|                      | 2005       | 7,019                 | 5,925                | 10,680              | C                         | 0                        | 0                         | 23,624  |
|                      | 2006       | 16,289                | 29,124               | 7,750               | <u> </u>                  |                          | 0                         | 53,163  |
|                      | Total      | 130,438               | 104,784              | 31,895              | 49,468                    | 0                        | 0                         | 316,585 |
|                      | # of Items | 53                    | 13                   | 11                  | 16                        | 0                        |                           | 93      |
| First City Court     | 1997       | 0                     | 0                    | 0                   | 0                         | 0                        | ٥                         | 0       |
|                      | 1998       | 0                     | O                    | 0                   | 0                         | 0                        | ٥                         | 0       |
|                      | 1999       | 0                     | 0                    | 0                   | 4,224                     | 0                        | 0                         | 4,224   |
|                      | 2000       | 5,548                 |                      | 8,077               | 4,527                     | 0                        | 0                         | 18,152  |
|                      | 2001       | 2,000                 | 0                    | 0                   | 2,233                     | 0                        | 0                         | 4,233   |
|                      | 2002       | 2,390                 | 21,560               | 0                   | 0                         | 0                        | 19,685                    | 43,635  |
| •                    | . 2003     | 0                     | 0                    | 0                   | 0                         | 0                        | ٥                         | 0       |
|                      | 2004       | 0                     | 0                    | 0                   | 0                         | 0                        | 0                         | 0       |
|                      | 2005       | 3,437                 | ٥                    | 0                   | 0                         | 0                        | 0                         | 3,437   |
|                      | 2006       | 0                     | 0                    | 0                   | 0                         |                          |                           | 0       |
|                      | Total      | 13,375                | 21,560               | 8,077               | 10,984                    | 0                        | 19,685                    | 73,681  |
|                      | # of Items | 6                     | 2                    | 1_                  | 6                         | 0                        | 1                         | 16      |

#### Investments in Capital Assets Last Ten Years

| Function            | Year       | Computer<br>Equipment | Computer<br>Software | Office<br>Equipment | Furniture and Fixtures | Construction<br>In Progress | Leasehold<br>Improvements | Total       |
|---------------------|------------|-----------------------|----------------------|---------------------|------------------------|-----------------------------|---------------------------|-------------|
| Second Circuit Cour | 1997       | \$ 0                  | \$ 0                 | \$ 0                | \$ 0                   | \$ 0                        | \$ 0                      | <b>\$</b> 0 |
|                     | 1998       | 2,686                 | 0                    | 0                   | 0                      | 0                           | 0                         | 2,686       |
|                     | 1999       | 9,459                 | 0                    | 0                   | 0                      | 0                           | 0                         | 9,459       |
|                     | 2000       | 0                     | 0                    | 0                   | 0                      | 0                           | 0                         | 0           |
|                     | 2001       | 0                     | 0                    | 0                   | 0                      | 0                           | 0                         | 0           |
|                     | 2002       | 3,988                 | 0                    | 0                   | 0                      | 0                           | 0                         | 3,988       |
|                     | 2003       | 0                     | 0                    | 0                   | 0                      | 0                           | 0                         | 0           |
|                     | 2004       | 2,033                 | 0                    | 1,705               | 0                      | 0                           | 0                         | 3,738       |
|                     | 2005       | 0                     | 0                    | 0                   | 0                      | 0                           | 0                         | 0           |
|                     | 2006       | 0                     | 2,199                | 0                   | 0                      | 0                           | 0                         | 2,199       |
|                     | Total      | 18,166                | 2,199                | 1,705_              | 0                      | 0                           | 0                         | 22,070      |
|                     | # of Items | <u>7</u>              | 1                    | 1                   | 0                      | 0                           | 0                         | 9           |
| Recorder of         | 1997       | 0                     | 0                    | 0                   | 0                      | 0                           | 0                         | 0           |
| Mortgages           | 1998       | 0                     | 0                    | 0                   | 7,240                  | 0                           | 0                         | 7,240       |
| Mongages            | 1999       | ŏ                     | . 0                  | 0                   | 1,2 <del>4</del> 0     | ٥                           | . 0                       | 0           |
|                     | 2000       | ŏ                     | Õ                    | n                   | Ď                      | 0                           | n                         | Ö           |
|                     | 2001       | ő                     | ŏ                    | Ď                   | ő                      | ם                           | Ô                         | ŏ           |
|                     | 2002       | 1,800                 | Õ                    | ō                   | Ď                      | o<br>o                      | o o                       | 1,800       |
|                     | 2003       | 0                     | ā                    | 0                   | D                      | Ö                           | ō                         | 0           |
|                     | 2004       | Ö                     | ō                    | 1,673               | Ď                      | ٥                           | ō                         | 1,673       |
|                     | 2005       | 7,672                 | Ö                    | 0                   | (7,240)                |                             | Ō                         | 432         |
|                     | 2006       | 4,572                 | 0                    | 12,240              | 65,318                 | 0                           | 0                         | 82,130      |
|                     | Total      | 14,044                | 0                    | 13,913              | 58,078                 | 0                           | 0                         | 86,035      |
|                     | # of Items | 3                     | <u> </u>             | 4                   | 1                      | <u>. 0</u>                  | 0                         | 8           |

#### Investments in Capital Assets Last Ten Years

| Function         | Year   | Computer<br>Equipment   | •   | Office<br>Equipment  | Furniture<br>and Fixtures                | Construction<br>in Progress                              | Leasehold<br>Improvements | Total  |
|------------------|--|---|---|--|--|--|---------------------------|--|
| Register of      | 1997   | 6 6   | \$ 0  | \$ 0   | <b>\$</b> 0                              | <b>\$</b> 0  | \$ 0                      | \$ 0   |
| Conveyances      | 1998   | 1,665   | 0   | 0  | 0  | 0  | . 0                       | 1,665  |
| •                | <b>199</b> 9   | 0   | 0   | 0  | 2,772                                    | 0  | 0                         | 2,772  |
|                  | 2000   | 0   | 0   | 1,545  | 0  | 0  | 0                         | 1,545  |
|                  | 2001   | 0   | 0   | 0  | 0  | 0  | 0                         | 0  |
|                  | 2002   | 0   | 0   | ۵  | 12,685                                   | D  | 0                         | 12,685   |
|                  | 2003   | 0   | 0   | 0  | 0  | 0  | 0                         | 0  |
| •                | 2004   | 0   | 0   | 0  | 0  | 0  | 0                         | 0  |
|                  | 2005   | 9,575   | 0   | (1,545)  | 0  | 0  | 0                         | (7,427)  |
|                  | 2006   | 4,572   | 0   | 1,571  | (15,457)                                 | 0  | 0                         | 6,143  |
|                  | Total  | 15,812  | 0   | 1,571  | 0  | 0  | 0                         | 17,383   |
|                  | # of Items   | 4   | 0   | 1  | 0  | 0  | 0                         | 5  |
| Administration   | 1997 \$ 1998 1999 2000 2001 2002 2003 2004 2005 2006  Total # of Items | 0<br>0<br>172,790<br>0<br>36,277<br>406,746<br>52,048<br>10,790<br>205,636<br>57,023<br>941,310 | \$ 0<br>3,434<br>20,345<br>0<br>129,069<br>259,603<br>197,207<br>218,488<br>331,011<br>308,025<br>1,463,748 | \$ 1,936<br>0<br>0<br>0<br>0<br>33,653<br>0<br>0<br>0<br>0 | \$ 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 | \$ 0<br>0<br>0<br>0<br>0<br>25,973<br>(25,973)<br>0<br>0 | 0 0                       | \$ 1,936<br>3,434<br>193,135<br>0<br>165,346<br>725,975<br>223,282<br>229,278<br>536,647<br>365,048<br>2,438,710 |
| Grand Total      |  |   |   | \$ 90,814  | \$118,530                                |  | ·                         | \$ 2,954,464   |
| Total # of Items |  | 88  | 27  | 20   | 23                                       | 0  | 1                         | 159  |

#### ACKNOWLEDGMENTS

#### REPORT PREPARED BY

Anne Castjohn - Chief Accountant

. Allison, CPA, CGFO - (2007 to present)
Chief Accountant

Diane B. Allison, CPA, CGFO - Chief Accountant
Andrea Johnson - Staff Accountant

#### CHIEF JUDGE

Nadine Ramsey - 2007-2008

#### JUDICIAL ADMINISTRATOR

Kenneth Burrell - Judicial Administrator

#### FINANCIAL REPORTING SECTION

Elaine T. Breaux - Payroll Specialist
Trina R. Lewis - Accounts Payable
Dwayne J. Mallet - Purchasing Agent

Melinda F. Owens - Administrative Assistant

Tymetrius Jones - Administrative Assistant

Elaine W. Spiess - Employee Benefits Specialist

#### **EXIT CONFERENCE**

An exit conference was held with representatives of the Judicial Expense Fund. The contents of this report were discussed and management is in agreement. Those persons who participated in this and previous discussions are as follows:

### JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

Nadine Ramsey -- Chief Judge

Kenneth Burrell -- Judicial Administrator

Andrea Johnson -- Staff Accountant

Anne Castjohn -- Chief Accountant

#### BRUNO & TERVALON LLP, CERTIFIED PUBLIC ACCOUNTANTS

Paul K. Andoh, Sr., CPA, MBA, CGFM - Partner

## JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS, STATE OF LOUISIANA

REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS

FOR THE YEAR ENDED DECEMBER 31, 2006



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INDEPENDENT AUDITORS' REPORT ON
INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS BASED
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS.

Judicial Expense Fund for the
Civil District Court for the Parish of Orleans
also including First and Second City Courts,
Recorder of Mortgages and Register of Conveyances
for the City of New Orleans
New Orleans, Louisiana

We have audited the financial statements of the Judicial Expense Fund for the Civil District Court for the Parish of Orleans also including First and Second City Courts, Recorder of Mortgages and Register of Conveyances for the City of New Orleans (hereinafter collectively referred to as the Judicial Expense Fund) as of and for the year ended December 31, 2006, and 2005, and have issued our report thereon dated June 19, 2007. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America.

#### Internal Control Over Financial Reporting

In planning and performing our audits, we considered the Judicial Expense Fund's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing our opinions on the effectiveness of the Judicial Expense Fund's internal control over financial reporting. Accordingly, we do not express any opinions on the effectiveness of Judicial Expense Fund's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis.

## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS (CONTINUED)

#### Internal Control Over Financial Reporting, Continued

A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Judicial Expense Fund's ability to initiate, authorize, record, process, or report financial data reliably in accordance with accounting principles generally accepted in the United States of America such that there is more than a remote likelihood that a misstatement of the Judicial Expense Fund's financial statements that is more than inconsequential will not be prevented or detected by the Judicial Expense Fund's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Judicial Expense Fund's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we noted certain matters involving the internal control over financial reporting which we have reported to management of the Judicial Expense Fund in a separate letter dated June 19, 2007.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Judicial Expense Fund's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts.

However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance that are required to be reported under *Government Auditing Standards* and which are described in the accompanying summary Schedule of Findings and Responses as items 2006-01 and 2006-02.

#### CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

SUMMARY SCHEDULE OF FINDINGS AND RESPONSES, CONTINUED FOR THE YEAR ENDED DECEMBER 31, 2006

This report is solely intended for the information and use of the Honorable Judges, the Judicial Expense Fund's management, and the Legislative Auditor for the State of Louisiana and is not intended to be and should not be used by anyone other than these specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Bruno & Terrator LLP

BRUNO & TERVALON LLP CERTIFIED PUBLIC ACCOUNTANTS

June 19, 2007

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS SUMMARY SCHEDULE OF FINDINGS AND RESPONSES

FOR THE YEAR ENDED DECEMBER 31, 2006

# Section I - Summary of Auditors' Results

#### Financial Statement

Type of auditor's report issued: Qualified

Internal control over financial reporting:

• Material weakness(es) identified? No

Noncompliance material to financial statements noted:

Federal Awards

Internal control over financial reporting:

Not Applicable

• Material weakness(es) identified?

 Reportable condition(s) identified that are not considered to be material weakness(es)?

Type of auditor's report issued on compliance for major programs.

Not applicable

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133?

Not applicable

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

SUMMARY SCHEDULE OF FINDINGS AND RESPONSES , CONTINUED FOR THE YEAR ENDED DECEMBER 31, 2006

# Section I - Summary of Auditors' Results, Continued

Federal Awards, Continued

Identification of Major Programs:

Not applicable

Dollar threshold used to distinguish

between type A and B programs

Not applicable

Auditee qualified as low risk auditee?

Not applicable

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS SUMMARY SCHEDULE OF FINDINGS AND RESPONSES, CONTINUED FOR THE YEAR ENDED DECEMBER 31, 2006

#### Section II - Financial Statement Findings and Responses

# Reference Number 2006-01

#### <u>Criteria</u>

Louisiana Revised Statute 39:1303 states that Local Government Budget Act (LSA-R.S. 39:1301-15) applies to all political subdivisions of the State with General and/or Special Revenue Funds. Furthermore, the statute dictates other requirements of the governmental entities to include budgetary amendment authorization, public inspection and adoption of the final budget timeline.

#### Condition

The Louisiana Revised Statute 39:1311 states that, "The chief executive officer or equivalent notify in writing the governing authority during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (LSA-RS 36:1311)."

#### Cause

As a result of the impact of Hurricane Katrina, and the transition to its offices in New Orleans, the Judicial Expense Fund was not able to fully comply with the requirements of LSA-RS 39:1311.

Also, in November 2006, the chief accountant for the Judicial Expense Fund resigned resulting in a vacancy in the chief accountant's position.

Nevertheless, for the year ended December 31, 2006, the Judicial Expense Fund caused the preparation of a budget revision for 2006 and also adopted a budget for 2007.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS SUMMARY SCHEDULE OF FINDINGS AND RESPONSES, CONTINUED FOR THE YEAR ENDED DECEMBER 31, 2006

## Section II - Financial Statement Findings and Responses, Continued

# Reference Number, Continued 2006-01

#### Recommendation

We recommend that management of the Judicial Expense Fund ensure continued compliance with the requirements of the Budget Act.

# Management's Response

Management has in place, the required procedures and policies to prepare, adopt and amend its budgets. All required budget revisions will be addressed in the future within the dictated timeline.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS SUMMARY SCHEDULE OF FINDINGS AND RESPONSES, CONTINUED

FOR THE YEAR ENDED DECEMBER 31, 2006

#### Section II - Financial Statement Findings and Responses, Continued

#### Reference Number

2006-02

#### Criteria

Louisiana Revised Statute 13:1312 as repealed by Acts 2006, No. 621 and 19 (A), effective January 1, 2009 in part required the judges of the Civil District Court for the Parish of Orleans, the First and Second City Courts of the City of New Orleans, sitting *en banc* to "have control over the fund and all disbursements made there from".

Furthermore, Act No. 621 passed by the Legislature and signed by the Governor for the State of Louisiana on June 23, 2006 among other things dictates the establishment of a consolidated Judicial System for the Parish of Orleans to be known as the Forty-First Judicial District.

Also, the Act requires the deposit of no less than sixty percent of the filing fees collected pursuant to Louisiana revised Statute 13:1213.1 in the clerk's operational fund.

#### Condition

The Judicial Expense Fund in August 2006 initiated monthly payments of sixty (60) percent of filing fees collected, net of certain applicable costs to the Clerk of Civil District Court starting with the month of June 2006.

It is our understanding through discussion with management, that the disbursements for the 2006 year were the result of management's understanding that Act 621 was effective on June 23, 2006.

As a part of our audit, we reviewed the supporting documents provided to us by management of the Judicial Expense Fund, noting that the payments made through December 31, 2006 are overstated. In addition, the disbursements were incorrectly charged to fund balance.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS SUMMARY SCHEDULE OF FINDINGS AND RESPONSES, CONTINUED

FOR THE YEAR ENDED DECEMBER 31, 2006

## Section II - Financial Statement Findings and Responses, Continued

Reference Number, Continued 2006-02

#### Condition, Continued

Furthermore, we are unable to determine if the funds have been subjected to an audit for the year ended December 31, 2006.

#### Cause

Lack of a clear understanding of all the implementation requirements to include the effective date of Act 621.

Also, it appears payments were made prior to the reconciliation and adjustment, if applicable, for all monthly transactions.

#### Recommendation

We recommend that management revisit with the requirements of Act 621 to include the complete components to support the monthly disbursement. Also, the review should include legal and accounting consultation to ensure the effective date as well as the completeness of all transactions affecting the monthly disbursement amount. Finally, management should ensure compliance with the performance of an audit of all funds disbursed.

#### Management's Response

The Court En Banc has requested an opinion from the Louisiana Attorney General.

# CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

SUMMARY SCHEDULE OF FINDINGS AND RESPONSES , CONTINUED FOR THE YEAR ENDED DECEMBER 31, 2006

## Section III - Federal Award Findings and Questioned Costs

No federal award findings and questioned costs were reported for the year ended December 31, 2006.

## CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

SUMMARY SCHEDULE OF FINDINGS AND RESPONSES, CONTINUED FOR THE YEAR ENDED DECEMBER 31, 2006

## Section IV - Status of Prior Year's Findings and Responses

#### Reference Number

2005-01

## Condition

Louisiana Revised Statute 39:1311 states that, "The chief executive officer or equivalent notify in writing the governing authority during the year when actual receipts plus projected revenue collections for the year failed to meet budgeted revenues by five percent or more, or when actual expenditures plus projected expenditures to year end exceeded budgeted expenditures by five percent or more (LSA-RS 36:1311)."

#### Recommendation

None. The impact of August 29, 2005 disaster coupled with the mandatory evacuation of the population of the entire City of New Orleans, barred the **Judicial Expense Fund's** ability to comply with the Budget Act.

#### **Current Status**

See current year's finding reference number 2006-01.

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

#### **EXIT CONFERENCE**

An exit conference was held with representatives of the Judicial Expense Fund. The contents of this report were discussed and management is in agreement. Those persons who participated in this and previous discussions are as follows:

# JUDICIAL EXPENSE FUND FOR THE CIVIL DISTRICT COURT FOR THE PARISH OF ORLEANS

Nadine Ramsey -- Chief Judge

Kenneth Burrell -- Judicial Administrator

Andrea Johnson -- Staff Accountant

Anne Castjohn -- Chief Accountant

#### BRUNO & TERVALON LLP, CERTIFIED PUBLIC ACCOUNTANTS

Paul K. Andoh, Sr., CPA, MBA, CGFM -- Partner



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#### INDEPENDENT AUDITORS' COMMENTS TO MANAGEMENT

To the Judges En Banc
Judicial Expense Fund for the
Civil District Court for the Parish of Orleans
also including First and Second City Courts,
Recorder of Mortgages and Register of Conveyances
for the City of New Orleans
New Orleans, Louisiana

In planning and performing our audit of the financial statements of the Judicial Expense Fund for the Civil District Court for the Parish of Orleans also including First and Second City Courts, Recorder of Mortgages and Register of Conveyances for the City of New Orleans (hereinafter collectively referred to as the Judicial Expense Fund) as of and for the year ended December 31, 2006, we considered the Judicial Expense Fund's internal control in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not for the purpose of expressing an opinion on the effectiveness of the Judicial Expense Fund's internal control. Accordingly, we do not express an opinion on the effectiveness of the Judicial Expense Fund's internal control.

During our audit, we became aware of matters that provide an opportunity for the Judicial Expense Fund to strengthen its internal control and operating efficiency. Also, we discussed with management, the current status of prior year's management letter comments. We previously reported on the Judicial Expense Fund's internal control in our report dated June 19, 2007. This letter does not affect our report dated June 19, 2007 on the financial statements of the Judicial Expense Fund.

We will review the status of these comments during our next engagement. We have already discussed these suggestions with the Judicial Expense Fund's personnel, and we will be pleased to discuss these suggestions in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

#### CURRENT YEARS' COMMENTS TO MANAGEMENT

#### 2006

The following summarizes our comments and suggestions to management:

#### Condition

Our review of the internal control over financial reporting for the Judicial Expense Fund in connection with our audit revealed the following conditions:

- Noted several stale dated checks which have been outstanding over six months at December 31, 2006;
- The accounts receivable NSF check listing provided to us totaling approximately \$13,900 at December 31, 2006, included returned checks dating as far back as July 2005;
- The current amount charged for estimated post employment benefits pursuant to the requirements of GASB 45, needs to be reviewed for changes to the variables used in the determination of benefit amount;
- Noted several immaterial unreconciled differences between the general ledger control accounts and their related subsidiary ledger accounts; and
- Monthly journal entries prepared in connection with the monthly financial transactions processing lacked supervisory review beyond the preparer's level.

#### Recommendation

We recommend that management evaluate the previously described conditions with an aim towards resolution.

# Management's Response

Management will review and write-off as necessary all outstanding checks and NSF checks receivable over six months old. The amount charged for post employment benefits will be reviewed. Unreconciled differences will be reviewed and monthly journal entries will be approved by the preparer's supervisor.

#### STATUS OF PRIOR YEARS' COMMENTS TO MANAGEMENT

#### 2005

#### Condition

Our testing of internal control over financial reporting revealed the following conditions:

- For twenty- two (22) transactions tested for the month of August 2005, we noted six (6) instances where the invoices paid did not bear evidence of staff verification of the mathematical accuracy of the invoices. However, our test of the mathematical accuracy resulted in no exceptions.
- Also, in two (2) instances, we noted no evidence of approval for payment on paid invoices.
- Furthermore, during our subsequent events testing, several invoices requested by us were not available for our review to ascertain the propriety in recorded amounts and period.

#### Recommendation

We recommend management's continued oversight in key control areas.

#### **Current Status**

Resolved.

#### Condition

Currently, the Judicial Expense Fund does not have a formal written policy to address its custodial credit risk that results from deposits of funds held by others on its behalf in excess of \$100,000 (Federal Deposit Corporation limit) with its financial institutions.

However, the Judicial Expense Fund maintains a collateral agreement with other institutions and reviews its adequacy on a periodic basis.

## STATUS OF PRIOR YEARS' COMMENTS TO MANAGEMENT, CONTINUED

#### 2005

# Recommendation

We recommend the establishment of a deposit policy to address all deposits of funds with others in excess of the Federal Deposit Insurance Corporation (FDIC) limit.

# **Current Status**

Partially resolved.

As always, we appreciate the courtesies extended to us by you and your staff during our audit. Should you have any questions or require further details, please do not hesitate to call.

This report is intended solely for the information of the management of the Judicial Expense Fund, and the Legislative Auditor for the State of Louisiana and is not intended to be and should not be used by anyone other than those specified parties. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor for the State of Louisiana as a public document.

Bruno & Tervalon LLP

BRUNO & TERVALON LLP CERTIFIED PUBLIC ACCOUNTANTS

June 19, 2007

